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*The 57th Annual General Meeting of The Spastic Centre will be held at The Spastic Centre's premises at St Ives Community Access Service at 2.00pm on Saturday, 13 November 2004.*

*All members are entitled to attend and are cordially invited to do so.*

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# CORE VALUES & MISSION STATEMENT

## *our values*

- Respect      acknowledging the **worth** of every INDIVIDUAL
- Accountability      transparent, ETHICAL, responsible practices
- Independence      promoting **self-determination**
- Partnership      linking and WORKING with others
- Fairness      **equitable** and accessible services
- Innovation      new and creative SOLUTIONS

## *our mission*

### Building futures ...

for **people** with  
**cerebral palsy**  
and their families.



# CELEBRATING SIXTY YEARS

For sixty years, The Spastic Centre has been guided by a vision of responding in pragmatic and contemporary ways to the needs of people with cerebral palsy and their families.

Our founders, Neil and Audrie McLeod, embarked on a journey to create opportunities for children with cerebral palsy in treatment and support.

The essence of their courage and foresight has been the foundation for our values and principles throughout the history of our development.

This annual report marks a time for us to be reflective as an organisation that has matured and grown well beyond early expectations.

While retaining our caring and supportive approaches, The Spastic Centre continues to build and celebrate the autonomy of people with cerebral palsy and to support and strengthen their families and carers.

This is achieved not only through its expanding local service networks but also by embracing technology advances and developing mutual support initiatives that foster independence and resilience.

For many of our original families, the very name of the organisation embodies the pride of pioneering efforts for recognition of the needs of people with cerebral palsy.

Notwithstanding changes in the use of language over time, the organisation has taken the decision to retain the company name 'The Spastic Centre' in recognition of its origins and its widespread community awareness and respect.

The development of a number of major organisational initiatives has meant that associated program names, images and logos have been developed. Examples include the CP Helpline, CP Register and Lending a Helping Hand.

As we go forward the strength of these initiatives and the awareness of their purpose in the community will undoubtedly increase.

'The Spastic Centre' will remain as our foundation and link to our proud history.

Through the efforts of our families, supporters, volunteers and staff we have woven a rich fabric of understanding and support.

It is from this that we move ahead confidently to continue to build futures.

We now dream of a time when the discovery of a cure for cerebral palsy will be found, so that the organisation would be needed no longer.

Until that day comes, we will work with the energy and fortitude that characterised our beginnings.



## AUDRIE & NEIL MCLEOD

The Spastic Centre was established in 1945 by Audrie and Neil McLeod.

Along with a group of parents they established a range of services for children with cerebral palsy.

Since then, The Spastic Centre has been driven by strong client participation and over time has developed its services in response to the changing needs of this group.

We now deliver services from over 70 different sites, making us one of the largest non-government organisations in the disability sector.

In Australia, it is estimated that every 18 hours a child is born with cerebral palsy. There is no known cure, no pre-birth test and the incidence of severe disability is on the increase.

Cerebral palsy is a physical condition that affects movement.

The Spastic Centre is constantly trying to ensure that people with cerebral palsy have access to what they need and to positively influence and inform the community on issues surrounding cerebral palsy.

Our services include residential support for adults, respite for adults and children, employment support and placement, therapy services and technology solutions for children and adults.

# PRESIDENT'S REPORT

*The Spastic Centre promises to build futures for people with cerebral palsy and their families.*



**MARELLE THORNTON AM**

*President of The Spastic Centre & Chairman of the Board*

The end of the financial year 2003/2004 saw the adoption of "Building Futures" as the mission of The Spastic Centre and the launching of the Strategic Plan 2004-2007.

This next planning cycle builds upon the achievements and strengths of the past four years, echoes the voices of our many constituent groups and clearly reflects their expectations for the future.

The period under review was a most significant chapter in the history of The Spastic Centre and its highlights are not only fine examples of The Centre's building futures for people with cerebral palsy and their families but also milestone markers that promise to shape the future design of our organisation and its programs of service in New South Wales and the Australian Capital Territory.

## ***A positive financial position ...***

For the second year in a row, our financial statements record a significant surplus. A surplus of \$3.124 million (\$4.1 million: 2002/2003) and an accompanying increase in Members' Equity were achieved.

This positive position allowed the transfer of a further \$2 million to The Cerebral Palsy Foundation and thus increases the return from its interest earnings, ensuring a steady discretionary income stream for new and enhanced service programs and organisational initiatives.

Again, we wish to record our deep appreciation to the late Elsie Thompson.

The distribution of her estate over the past eighteen months, a successful fundraising year and careful stewardship of The Centre's finances and assets all contributed to the healthy financial position at June 30th.

More importantly however, is our aim to achieve a balanced budget for 2004/05 at the same time as extending our services and in spite of increases in the cost of wages and low interest returns on investments.

Thanks are extended to Mark Bryant, Vice President of The Centre, and Chairman of the Finance and Audit Committee, and to Chief Executive Officer, Rob White and his Senior Management team.

It is much to their credit that your organisation is in such good financial shape.

## ***Our 60th birthday approaches ...***

The Spastic Centre's 60th birthday approaches and with it comes a promise of an organisation with increased reach, effectiveness and influence.

There is no more fitting example of this promise than our new, fully operational rural therapy service centres for children – a long held dream of The Centre and families living in rural and remote areas of New South Wales.

As we are now close to officially opening our tenth new rural service outlet, The Centre acknowledges the valuable partnership of the Minister for Ageing, Disability and Home Care, The Hon. Carmel Tebbutt and her departmental officers.

The increased, ongoing funding they have made available evidences their confidence in our organisation and ensures that our children's services are truly statewide and that our existing metropolitan and regional programs are enhanced.

Another recent milestone event was the launch of the NSW Cerebral Palsy Register.

The design of the Register, the vital information it will gather over time and its movement towards national status will provide the platform from which medical researchers, service providers, governments and communities across Australia can learn more about cerebral palsy – its causes, incidence and prevalence.

With critical data such as this, prevention strategies may become more of a reality as well as allowing our organisation and others to plan with greater certainty and to ensure that resources are directed where they will have greatest impact in building futures for people with cerebral palsy and their families.

## ***Acknowledgements ...***

It is a rich organisation indeed that can boast a community of donors, volunteers, sponsors and supporters that really make a difference.

The Centre is both proud and grateful to be one such organisation. To all who have joined us in our mission on behalf of people with cerebral palsy and their families, we salute your generosity, resourcefulness, unswerving purpose and compassion.



# PRESIDENT'S REPORT



*"If I see further, it is by standing  
on the shoulders of giants."*

Your gifts of time, energy and money increase The Spastic Centre's capacity in building futures for its clients and their families.

We thank also our funding bodies – New South Wales Department of Ageing, Disability and Home Care, Department of Health, Department of Education and Training and Commonwealth Departments of Family and Community Services, Education and Training.

Their ongoing partnership and public expressions of appreciation for our work in the community are highly valued.

Sincere appreciation is extended to our Goodwill Ambassador, The Hon. Justice John Dowd AO whose roving commission on our behalf is undertaken most generously and to great effect.

We wish John all the very best in his recent retirement from the bench of the Supreme Court of New South Wales and are heartened and grateful that his advocacy on behalf of The Centre and its people will remain a focus of his "in retirement" portfolio.

For inspired, energetic leadership and sound management of The Spastic Centre and its skilled, committed staff across some eighty sites in New South Wales, I congratulate Rob White, our Chief Executive Officer. His forward thinking, "can do" approach and personal integrity are motivating to staff, clients, sponsors, supporters and colleagues in the disability sector Australia wide.

Congratulations are extended to the Senior Management and staff of The Centre. You make it "all happen" for our members and clients. Thank you for yet another year of commitment, drive and professionalism.

On your behalf, I thank Ms Jenny Kapp who resigned her directorship of The Spastic Centre in November 2003. Jenny served on the Board of Directors as a Member with a Disability for four years and her contribution will always be highly valued. We are hopeful that Jenny may see her way clear to again serve the organisation at some time in the future. We wish her well in her professional endeavours.

Mr Cain Beckett was elected as a new member of the Board of Directors at last year's Annual General Meeting and The Centre is indeed fortunate to have the benefit

of his considerable professional skills as well as his insightful life experience.

The Committees of the Board are most effective in streamlining the business of the Board of Directors and attend to the finer detail of the business of The Centre.

To the Chairpersons of those Committees – Mark Bryant, Robin Way, Peter Whitfield and Brian Williamson – are extended our special thanks. All Spastic Centre Directors have worked enthusiastically and tirelessly to further the organisation's capacity to serve members and clients. Their willingness and wisdom remain boundless.

As a Board Member of some twenty-one year's standing, I never cease to be amazed by the integrity and dedication of Spastic Centre Board Members. It is ever a privilege to be their colleague.

***Building futures based on The Spastic Centre's credibility, competence and capacity ...***

As The Spastic Centre enters its 60th year of service and faces the ongoing challenge that "future" brings, we must safeguard our organisation's credibility through enhanced governance practices that are mission driven, client focused, value-adding and have high integrity. Your Board of Directors commits itself to this.

We need to extend our competence through effective and efficient management of our core business, through innovative practices and sound risk management. Your Chief Executive Officer and Senior Management commit themselves to this.

We need also to increase our capacity to serve our clients through ongoing professional development of staff, innovative and ethical fundraising and through financially sustainable service sets. Our entire staff commits to this.

To all who have been part of The Spastic Centre's journey over sixty years, special gratitude is theirs. In looking to the future they are congratulated through the words of Sir Isaac Newton – "If I see further, it is by standing on the shoulders of giants."

The lessons of the past sixty years have taught us well and are the foundations upon which The Spastic Centre promises to build futures for people with cerebral palsy and their families.

# CHIEF EXECUTIVE OFFICER'S REPORT

*Our challenge is to work at a pace and level that keep us at the forefront of the research and reform agenda.*



**ROB WHITE**

*Chief Executive Officer,  
The Spastic Centre*

Experience and wisdom are two of the typical characteristics we value in a person celebrating their maturity.

These too should be highly regarded as telling features of our organisation as we begin our sixtieth year of continuous service. Without such a strong heritage we would be unable to meet many of the challenges and demands that face us.

This last year has seen us actively preparing and responding to a range of issues that move us beyond our normal service delivery activities.

In particular, The Spastic Centre has needed to balance its resources and efforts to ensure that we remain a key service provider whilst stimulating the debate and invigorating the energies into driving a research agenda for cerebral palsy.

It is pleasing to report that this work has not been completed alone. Two pivotal research initiatives – the CP Register and the AIHW Unmet Needs Study have been a result of solid partnerships. Both of these place The Spastic Centre on the national platform in leading the collective capacity of the organisations behind the Australian Cerebral Palsy Association.

The generous corporate support also from the Telstra Foundation for the Unmet Needs Study provides recognition of the importance that such research activities can have if one works nationally on key issues.

Governments at all levels have different priorities and frameworks, but what they all appear to have in common is their strong imperative to reform systems.

At a federal level, The Spastic Centre

has been preparing for the Case Based Funding reform, which will lead us into new territory at the beginning of 2005 in operating our employment services and supporting people with disability seeking vocational outcomes.

At a state level, the reform agenda has moved at an even faster pace as the cost of providing services to those with high support needs begins to have an impact of the government's spending allocation.

Our challenge is to work at a pace and level that keep us at the forefront of the research and reform agenda. We achieve this with our committed, dedicated and professional staff. I particularly acknowledge my executive team for their outstanding talent and innovation.

As always I continue to be amazed by the collective intellectual capacity and dedication that our Board offers our organisation through its governance, leadership and counsel. Special mention must be made of Marelle Thornton AM, who celebrated her 20th year as a board member - an outstanding achievement by a truly remarkable President. I am also deeply appreciative of the contribution made by all our Board members and those who also chair our various Board committees.

Lastly, I wish to express my sincere thanks to our loyal and generous supporters, volunteers and sponsors. Connecting with you through a range of activities and events and even via your emails and phone calls reminds me again and again of the critical role you play in our organisation's success.

It gives me great pleasure to know that this base of support is there working with us.

## THE CP HELPLINE

- Is a confidential, telephone information and support service
- Is for anybody with questions or concerns about cerebral palsy
- Provides accurate and up to date information on cerebral palsy

## ACCESS OPTIONS

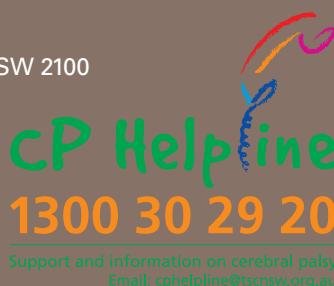
Email: [cphelpline@tscnsw.org.au](mailto:cphelpline@tscnsw.org.au)

Mail: CP Helpline, PO Box 184, Brookvale, NSW 2100

TTY: 1300 30 29 25

National Relay Service (NRS) 133 677

Translating and Interpreting  
Service (TIS) 131 450



**CP Helpline**  
**1300 30 29 20**  
Support and information on cerebral palsy  
Email: [cphelpline@tscnsw.org.au](mailto:cphelpline@tscnsw.org.au)



# HIGHLIGHTS OF 2003-2004



- The Sargents Charity Foundation has generously provided funds to purchase a site in Nowra to support families in the Illawarra and Shoalhaven regions.
- Our rural services program has established seven new permanent rural children's therapy services across NSW and the ACT. The operational sites include Singleton, Orange, Dubbo, Armidale, Moruya, Nowra and Queanbeyan/Spence. Additional services will be established in Raymond Terrace, Wagga Wagga and Coffs Harbour in the latter half of 2004.
- Corporate support allowed the development and launch of The Cerebral Palsy Register which will collect data as part of a national initiative to further research into causes and prevention strategies and to facilitate service planning.
- NSW Minister for Disability Services, The Hon. Carmel Tebbutt launched a NSW Cerebral Palsy Helpline. The first of its kind in Australia, the CP Helpline has grown over the past months into a national service offering support and information to anyone with questions or concerns about cerebral palsy.
- Through the generous support of Sony Foundation Australia, the "Y Connection" website was launched in response to requests from young people to have a website of their own for sharing of information and issues.
- National and international attention was generated for an educational CD-ROM on Seating and Positioning. This e learning initiative has now been adopted by the University of Sydney as an undergraduate text.
- A pilot program supported by the Commonwealth Department of Health and Ageing will look at the additional services required for those who are ageing and have a disability. The pilot lays the foundation for the increasing awareness and recognition of the needs of older people with cerebral palsy.
- A new fundraising event, The Inaugural 20/Twenty Challenge, was launched in April. Held in conjunction with, and the support of Macquarie Bank and with each participant donating a minimum of \$2,000 to enter, the total raised for this event was \$128,000. This will now be an annual fixture in The Spastic Centre's fundraising calendar.
- Over 200 families participated in sessions held across the NSW to assist in the development of our Strategic Plan. These sessions provided valuable feedback and input into the setting of priorities for the next three years.
- The Stuart Centre celebrated its 20th anniversary with a reunion and photographic exhibition featuring images and stories composed by clients.
- All three Sydney Employment Development Services (Metro North, Metro South and Metro Southwest) successfully gained their certification under the Disability Employment Service standards.



## CP REGISTER

The Spastic Centre in conjunction with Sargents Charity Foundation and Macquarie Bank, have jointly worked together to develop a web-based register that will record the incidence of cerebral palsy in NSW.

NSW is the most populated state in Australia (approx 34% of the population). The data collected here will ensure that national research conclusions can be drawn from the register and will represent the broad range of Australians.

The NSW electronic register will become the platform for a national register.

One of the major aims of the register is to identify the causes and prevention of cerebral palsy. For people currently living with cerebral palsy we anticipate the register will facilitate more research and improve the quality of current research into the important issues of ageing and effective treatment options.



# HIGHLIGHTS OF 2003-2004

- Over 100 families established a community development initiative in the Hunter Region, with funding from the Commonwealth Department of Family and Community Services under the Stronger Families and Communities Strategy.
- Supporters, staff and service users, past and present celebrated the 10th anniversary of Liverpool Community Access service in February. Liverpool CAS was a pioneer service for The Spastic Centre in Sydney's West, and the celebration was an opportunity to honour the many people who have continued to support us over the years.
- A successful competitive tender was won from AusAID to provide in-country training to twenty teachers of students with disabilities in the Fiji Islands. The success of this project continues through the delivery of a shipping container of wheelchairs and equipment to Fijian children.
- In an interagency initiative with ACROD and the Multicultural Disability Advocacy Service, workshops were held for service providers from the Bosnian, Macedonian and Serbian communities, with a focus on the issues of service access for people with disability.
- Staff from organisations like ING, Westpac, Commonwealth Bank, NAB, GE Finance, JP Morgan and AMEX were very generous with their time and financial and other resources. And the clients benefited immensely as a result of these volunteers' actions during the many hours of activities.
- To build opportunities for research activity and to support students with an interest in careers related to cerebral palsy, Clinical Affiliate Agreements were established with the University of Newcastle and Charles Sturt University.
- In collaboration with Burnside, The Spastic Centre conducted a national Intensive Family Support Symposium which highlighted our important initiatives in this area.
- Contributing to global trends in disability service, staff presented the work of the organisation at eight major national/international conferences.
- Substantial discounts on workers' compensation insurance policies were achieved as a result of the successful audit under the Premium Discount Scheme. That, together with a change of insurer, comprehensive OH&S training for staff and a concerted effort of injury and workers'

## COL CRAWFORD LIFESTYLE CARS – A MILLION MORE REASONS TO SMILE

As part of Col Crawford's Lifestyle Cars 35th Birthday Celebration, a commitment was also made to contribute \$5 for every new and used car retailed and to date this initiative has provided an additional \$30,000.

Since 1983 Col Crawford, the founder of Col Crawford's Motors, has raised over \$1.5 million for The Spastic Centre.

These funds have been raised predominantly through Col's annual golf days and because of Col's enthusiasm and drive and determination to assist The Spastic Centre.





# HIGHLIGHTS OF 2003-2004

compensation claim management has resulted in reduced workers' compensation premiums.

- Young people participated in a photography workshop "Perspectives in Print" culminating in a photographic exhibition at the Powerhouse Museum.
- The Hart Walker Program was renamed as GOMobility reflecting its expansion to incorporate other mobility equipment including the DOability products.
- To improve service access for families in South East Metropolitan Sydney, a venue was secured for a Children's Service site. The building will be leased from the Hurstville Council following building renovations.
- ClubsACT have renewed their partnership with The Spastic Centre with a major commitment of funds over the next three years to provide services to children with cerebral palsy living in the ACT.
- A "Sports Expo", held at Marconi Centre during Cerebral Palsy Awareness Week proved very popular with children and families. The expo highlighted a range of sports including Archery, Sailability, Futsal and Little Athletics. Visits from world class

athletes as well as a Wheelchair Basketball demonstration match were among the highlights of the day.

- A number of young school leavers participated in a pilot program to improve their success with gaining employment through a joint project between the Sydney Employment Development Service (Metro North) and the NSW State Government operated ATLAS program.
- Members of the St Ives/Lifestyle Options Community Access Service held their inaugural four day music and drama camp which culminated in a Christmas performance.
- Members at Manly Community Access Service joined with representatives from several organisations, including Warringah Council and Sailability, to hold the inaugural Aquatic Festival on Manly Dam. The event provided the opportunity for people with disability to experience a range of aquatic sports and activities.
- The Learning and Development Department assisted in improving direct carers' literacy and numeracy, and in giving supervisors and managers an opportunity to gain a nationally accredited Certificate IV in Frontline Management.



## SAMI LUKIS – TODAY SHOW

The first ever National Cerebral Palsy Week (August 11-18, 2003) asked the community to find out more about the issues, hopes and dreams of people with cerebral palsy.

An exciting range of events and activities were held around the country and Channel 9's Today Show assisted in alerting the nation.

Sami and the crew came to our Allambie head office site and learnt more about how people with disabilities live and feel about themselves and their aspirations for the future.

# SERVICES HIGHLIGHTS

## HELP FOR RURAL FAMILIES

For families in rural and regional NSW, our CP Helpline and ten new service sites mean access to therapy and support is closer to home for many families.

In the past year our therapy teams have seen over 440 children across rural NSW, including 10 year old Joshua who has benefited along with his mum.

Joshua has had a new electric wheelchair recommended by his occupational therapist, and achieved a smoother transition to his new primary school.

He has even been able to attend a school adventure camp thanks to the local service support offered.

Most parents feel a mixture of anxiety and pride when their first child starts school and Joshua's mum was no exception.

When the 'first day blues' got the better of her she called our CP Helpline for some friendly support and advice.

As she explains, "Just having someone who really understood made the world of difference. Thank goodness for the CP Helpline".

## TECHNOLOGY – A WHOLE NEW WORLD

For people with a disability, the information technology era has opened a whole new world of communication and connection.

Building on our long experience in technology, our services have been further increased with the launch of our Y Connection website.

This site has meant that young people can reach their peers globally and have instant access to opinions, ideas and information that

are important to them.

In addition during the last 12 months, our team of technology consultants has supported over 180 children and adults in NSW.

As Fiona explains, "For someone who can't talk I have an awful lot to say".

Using her voice output unit called a Dynavox, Fiona recently presented a paper to over 100 delegates at an employment conference in Pittsburgh, USA.

## EMPLOYMENT ASSISTANCE

"I can't believe it! I'm doing what I always wanted." Giuseppe told his Sydney Employment Development Service (SEDS) Employment Development Officer.

SEDS is the employment division of The Spastic Centre.

It has not been all smooth sailing but with support Giuseppe has risen to every challenge.

Doors began to open for Giuseppe once SEDS arranged for him to have a work experience placement in a busy CBD office.

Giuseppe is now employed fulltime as part of a dynamic team and runs the office like a true professional.

He brings to the company the additional benefit of being able to communicate well with their many Italian customers.

Giuseppe is one of the 600 or so would-be employees who have been supported over the last 12 months with job training skills and placement opportunities.

Giuseppe's determination and confidence build daily. He is learning a great



# SERVICES HIGHLIGHTS



deal about the food industry and wants to follow his dream of a career within catering.

## RESPONDING TO CLIENTS' NEEDS

With our ageing population, The Spastic Centre is conscious of its responsibility to respond to the needs its older clients.

One of our earliest clients, Betty grew up in McLeod House and after leaving school worked in a variety of clerical roles at The Spastic Centre.

Now in her seventies, Betty remains an active worker and diligently delivers the head office mail.

As a resident of Venee Burges House, Betty shares her home with 35 other residents, many of whom are also experiencing the challenges of growing older.

In sharpening its responsiveness to the needs of those who are ageing, The Spastic Centre is actively involved in a government funded pilot initiative with a focus on health, well-being and retirement.

## LINKS PARENT GROUP

When twins, Mary and Anthony were born at 24 weeks, their parents and medical team knew there would be challenges ahead.

It was a difficult time for the whole family with so many questions about the future unanswered

At six months when the first signs of cerebral palsy began to emerge, their paediatrician suggested that the Children's Services therapists from The Spastic Centre visit them at home to monitor the twins' development.

With the support of these therapists,

after just one visit, feeding time became easier and bath time turned into an opportunity for play.

Because we know that no one quite understands the issues for parents like another parent in a similar situation, we suggested that the twins' parents join Links Parent Group.

Here they found other parents who understood their worries and their joys and shared tips for how to cope with those early days.

Each year the Children's Services team supports almost 2,000 children like Mary and Anthony and assists their parents with practical, sensitive advice and guidance.

## RESPITE HELP WHEN YOU NEED IT

For Shu the teenage years have presented the usual spectrum of challenges.

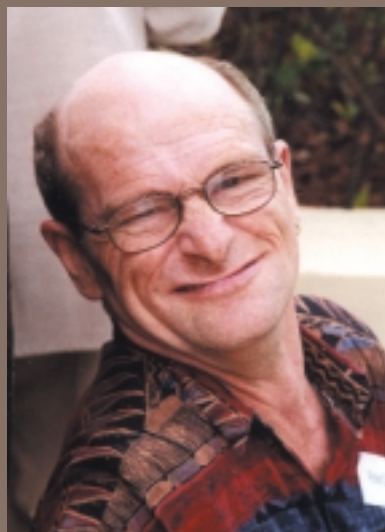
Shu dreams about the future and hopes to one day live independently in his own unit.

He knows that the support he receives from our Castle Hill Respite service will support his need to build skills in cooking, housekeeping and budgeting.

Recently, after 3 weekend stays Shu surprised his family with a traditional Thai meal.

Spastic Centre respite programs allow opportunities for clients to take short breaks from families and provide a chance to maintain or build physical, social and emotional independence.

Shu is just one of over 100 children and adults who find friendship and good times in our respite services annually.





# RESEARCH ACTIVITIES

## RESEARCH PROGRESS

Engagement in research and use of research to inform planning for effective service provision continue to receive increased attention at The Spastic Centre.

This expansion in research capacity activities has been a key focus of the newly established Research and Education Unit.

Research undertaken has explored three avenues of investigation: (1) causality research; (2) service effectiveness; and (3) the lived experience.

This year we celebrated the launch of the Cerebral Palsy Register, a web database. The purpose of the register is to collect accurate and ongoing information about the incidence and prevalence of cerebral palsy in order to:

- Research the cause and prevention of cerebral palsy
- Facilitate service planning
- Inform government about the future needs of people living with cerebral palsy.

The accessible register allows families and adults with cerebral palsy to enter their own data, from their own computer via the web.

Data entry is secure and follows standard privacy principles. This one of a kind register also enables data entry partnerships between people with disabilities and their health team. This repository is also a new resource for accessing the latest research information about cerebral palsy.

The new register can be found at [www.cpreregister-aus.com.au](http://www.cpreregister-aus.com.au)

Collaborative service effectiveness and lived experience research projects which have also been conducted over the year, included:

- Loneliness in older adults with cerebral palsy
- How The Spastic Centre can add value and meet stakeholders' expectations
- Risk factors for staff who work in disability accommodation services.

## EVIDENCE BASED INITIATIVES

Evidence-based practice (EBP) is an approach to health-care that integrates high quality research, with clinical expertise and the client's preferences and values, in order to provide high-quality services.

The EBP framework is widely used by Spastic Centre staff to plan services and make implementation decisions about new trends emerging internationally, as it provides a 'filter' for identifying quality, effective treatments.

One such example is the implementation of 'Constraint Induced Movement Therapy' (CIMT). CIMT is a treatment for hemiplegia which has received much international focus recently. Service users, occupational therapy staff and the research and education department partnered to review the available evidence and commence implementation of this approach based upon new high quality research emerging from Sweden.

## ELECTRONIC EVIDENCE CLUBS "eEBP"

To build staff's knowledge and skills in searching for and appraising research, a new electronic journal club was developed. This innovative education initiative was based on internationally recommended training material but delivered the content using The Spastic Centre's web chat room. This unique strategy maximised existing staff knowledge resources using peer-based learning but was also highly cost and time efficient. The e-EBP model recently received acclaim from prominent national EBP implementation researchers.





# HUMAN RESOURCES COMMITTEE REPORT

*Brian Williamson, Chairman of the Human Resources Committee*

The management of The Spastic Centre's human resources remains one of our key focuses.

This means having in place comprehensive arrangements for hiring, training and supervising staff, ensuring they are paid on time and accurately and also ensuring that correct superannuation payments are made. Personnel files must be kept up to date and compliant with Federal and NSW industrial law requirements.

In addition to this function, The Spastic Centre has to ensure that its Industrial Relations obligations remain up to date and that it is compliant with the latest and ever changing demands of the OHS Act and the NSW Workers' Compensation Scheme.

The Board's Human Resources Committee's role is to "monitor and review" each of the above, to support the human resources team and to act as a conduit from the team to the Board.

The other role of the Board's Human Resources Committee is to assess and act upon emerging issues for relevance to The Spastic Centre.

One example is the development of a Protected Disclosures Policy for The Spastic Centre. Good corporate governance dictates that there be a system within the organization that enables members, clients or employees to document and have investigated reportable conduct.

Our policy, modelled on the Protected Disclosures Act of the NSW Government, defines such conduct as "corrupt activities,

maladministration or serious or substantial waste" and gives confidentiality and protection to informants acting in good faith.

Two years ago, The Spastic Centre, in association with the Macquarie University, introduced an annual employee climate survey.

In response to the results of the surveys, the Board's Human Resources Committee has looked at an integrated human resources strategy, which has included:

- the review of Key Performance Indicators
- changes to the two Spastic Centre Enterprise Awards, the employee performance appraisal system and learning and development program
- the consolidation of several Diversity and Equity policies and
- investigation of an effective method of paying out annual and long service leave entitlements to supported employees.

The results of the last employee climate survey show that The Spastic Centre continues to be highly rated by its employees, especially in the areas of ethics, values, equity and diversity, supervision, role clarity, teamwork, job satisfaction and safety.

Frank Sedmak, the Human Resources Manager, has made a terrific contribution and I extend my thanks to him and his dedicated team.

My thanks go also to Board members on the Committee and to the many people who made contributions to the success of the Committee.



## FRIENDS REUNITED PICNIC DAY

Over 150 former residents of McLeod House, together with families, friends and staff, celebrated the 50th anniversary of the laying of the McLeod House Foundation Stone with a "Friends re-united" picnic day.

# PROPERTY & EQUIPMENT COMMITTEE REPORT

*Peter Whitfield, Chairman of the Property & Equipment Committee*

In our second year the Property and Equipment Committee has concentrated its efforts on the areas of greatest need and also maximum potential within The Spastic Centre. Maximising The Centre's assets helps ensure that the needs of people with cerebral palsy and their families are met.

A major project for the Property and Equipment Committee has been the development of a proposal for the redevelopment of the site at Allambie Heights. The Spastic Centre has occupied the Allambie site for fifty four years and we are committed to preserving our heritage.

The Committee and senior management have sought professional, independent advice as to the best possible options to maximise the site's potential whilst ensuring security of tenure and enhancement to ongoing services.

Special mention and thanks to Rob White and Tony Cannon for their tireless work in

progressing development of all possible options.

The Spastic Centre is proposing to dispose of its surplus land at Croudace Bay. We have negotiated co-operation with the owners of the adjoining site at Croudace Bay in the subdivision of a combined site. Our agreement will help with council approval and reduce the costs of development.

Final signoffs from the local council on the completed subdivision are expected by January 2005.

The successful tenderer "Huxley Homes" is expected to shortly commence construction of the new Disability Support Centre at Werrington in Western Sydney. This is a joint venture with The University of Western Sydney.

To all who worked with the Committee during the past year, I extend my appreciation. To Graham Huxley AM go special thanks for sound guidance and advice.

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## SERVICES COMMITTEE REPORT

*Robin Way, Chairman of the Services Committee*

The Services Committee is the interface between the Board of Directors of The Spastic Centre of NSW and the service delivery processes within the organisation.

This structure enables Directors and Management to explore strategically those particular issues within the service delivery environment which are likely to impact upon the organisation's capacity to respond effectively to the needs of families and people with cerebral palsy.

The past year has seen an increase in the capacity of the organisation to respond to these needs via a number of mechanisms which included the consultations around the development of The Strategic Plan 2004-2007, the continued monitoring of client statistics, the development of an Equipment and Technology register to identify demand and match with funding and resources and the continued exploration around client access to medical and allied health services.

Increased opportunities for the development of support networks for families and young people with disabilities continued to form an important focus for the organisation.

The 'Friends Reunited Gala Picnic Day' at McLeod House last October, the dinners which enabled 'new' families to meet with 'old' hands as well as the Y Connection events provided the evidence that an integral function of the organisation is to sustain the supportive networks between various stakeholders within the organisation.

The Committee continues to seek comment and consultation with the membership so as to ensure that service delivery remains relevant and acceptable within the current environmental constraints. I would like to thank all those who have provided information and material to assist this Committee over the past twelve months.

# FUNDRAISING COMMITTEE REPORT

*Marelle Thornton AM, Chairman of the Fundraising Committee*

Generating funds through charitable collections, events and marketing activities is critical to The Spastic Centre's ability to bridge the gap between government funding and the real costs of service programs. The nature and manner in which The Spastic Centre achieves its targets in fundraising are integral to the organisation's standing and respect not only with its members and clients, but also the wider community.

Fundraising Committee agendas focus on exploring new opportunities to grow our capacity for revenue from charitable giving, monitoring the achievement of targets articulated in the Fundraising Business Plan, overseeing the efficiency and effectiveness of both fundraising programs and the ongoing building of profile and image for The Spastic Centre. As well, the Committee ensures that both fundraising and marketing are undertaken ethically and sensitively and comply with all legal requirements and expectations.

Of particular note on agendas in the 2003/2004 financial year were

- donor numbers and donor acquisition across major giving programs to track

and ensure growth in line with targets

- the constituency, future leadership and fundraising opportunities – national and international – for The Cerebral Palsy Foundation
- enhancing The Spastic Centre's Collection Box program including more cost efficient ways of collecting, counting and receipting monies and extending the program in line with our new and stronger presence in rural and regional centres across New South Wales and the A.C.T.

Congratulations to the dedicated and creative teams of the Fundraising and Marketing departments of The Centre. Their flair and resourcefulness have ensured a most successful year.

Special thanks also to all who advised, supported and helped the Committee throughout the year. Of particular mention is Spastic Centre Director, Prof. Bob Miller. His wise counsel, motivation and experienced, critical analysis of fundraising proposals and opportunities underpin the Committee's effectiveness and value.

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## FINANCE & AUDIT COMMITTEE REPORT

*Mark Bryant, Chairman of the Finance & Audit Committee*

The Committee continues to be busy overseeing The Centre's reporting to members, government and other stakeholders, monitoring the use of our funds and looking for improvement in our procedures, controls and risk management.

We are giving close attention to the investment of long-term funds.

***The safeguarding of these funds is vital.***

They provide the income that buffers us against inflation (which our government funders only partly cover) and against the ups and downs of our other income – particularly bequests.

We take careful professional advice on the balancing of risk and reward in our investments.

We must preserve the real value of the capital, but want also to maximise our income.

Similar considerations apply to the funds in our Cerebral Palsy Foundation.

***We recognise that they are precious!***

The Committee is also looking more closely at the risks of our diverse operations, in consultation both with our auditors and other advisers. We can never eliminate all risks, but we need to understand what they are, and do what is realistic to minimise them.

As ever, we are deeply grateful to those who provide us with their expertise pro bono or for reduced cost.

Their generosity never ceases to amaze us, and we do not take it for granted.



# FUNDRAISING & MARKETING ACTIVITIES



Support and information on cerebral palsy  
Email: [cphelpline@tscnsw.org.au](mailto:cphelpline@tscnsw.org.au)



Piecing together the facts on Cerebral Palsy

*The past 12 months have seen the development of some very exciting initiatives.*

*As well as the establishment of a rural network of service provision a national Cerebral Palsy Helpline was created.*

*The Helpline provides information and support for anyone with questions or concerns about cerebral palsy.*

*A national Cerebral Palsy Register also developed, will go a long way to assisting Australians to understand the complexities and incidence of cerebral palsy.*

*Each of these initiatives has been developed into 'brand images' that are easily identified as being part of The Spastic Centre's family.*

## CBD GOLF ESCAPE

Following the success of last year's event, Cypress Lakes Resort was again chosen as the venue for our CBD Golf Escape!

Over \$280,000 was raised on the weekend with eight new sponsors joining the event. Sydney City Toyota again sponsored the event; a big thank you to Ian Mayer and his team.

Donations were outstanding with Sydney City Toyota donating a brand new Corolla Car for auction, while Eyecorp donated a Supersite advertising space for use by The Spastic Centre. Emirates supplied airfares to New Zealand for auction.

Kerrie-Anne Kennerley volunteered as Master of Ceremonies for the evening with special guests including Steve Waugh AO, Rod McGeoch plus wine gurus Len Evans, Bruce Tyrrell and Iain Riggs.

This year children's activities were added to the weekend with the appearance of baby crocodiles.

Many thanks to Sydney City Toyota, CBD Chairman Bruce Thomas, Bob Stanton, and the CBD Committee members who all worked tirelessly to produce the highest quality golf experience possible for our sponsors and families!





# FUNDRAISING & MARKETING ACTIVITIES

## GREVILLEA GROUP

Under the stewardship of Mrs Sandy Parsonage AM, as its founder, the Grevillea Group's support once again has provided much needed equipment for our Respite Services.

During this year St Ives, Castle Hill and Chester Hill Houses have all benefited.

Through the Grevillea Group our thanks are also due to Brambles Community Reach for their \$10,000 donation which supported both our Inte.Grate technology program and our Children's Respite Inside Out Program.

The Grevillea Group has also committed to the sponsorship of a bus and the necessary modifications for Castle Hill costing over \$300,000.

Special thanks to the Grevillea Group for their ongoing support of The Spastic Centre.

## COUNTRY COUNCILS

We would like to acknowledge the support given by our NSW Country Councils.

Now that we have 8 new regional sites and still more to come their long-commitment, in some cases for 50 years, is as vital as ever.

We wish to give our sincere thanks for their generosity, connections and support with fundraising activities in regional New South Wales – they are the flagship of our country fundraising program!

## HANDS ON CHALLENGE

Hands on Challenge participants come from all walks of life and in return for their fundraising efforts we send them on exciting adventure challenges all over the world.

We acknowledge the support of Rebel Sport, Fitness First, World Expeditions, Paxtours International and Paddy Pallin.



## MIGHT AND POWER GALA RACE DAY

Nick Moraitis again hosted the Might And Power Gala Race Day on behalf of The Spastic Centre.

Our very generous race sponsors included Coca-Cola, Ingham's Enterprises, Moraitis Fresh Packaging, Sport & Tourism Youth Foundation, Swan Services, Westfield Holdings, William Inglis & Son and Winergy.

An outstanding \$230,000 was raised for rural families supported by The Spastic Centre. Australian artist Pro Hart donated a stunning Limited Edition Etching while Shangri-La's Fijian Resort – Yanuca donated one weeks holiday in Fiji.

The legendary Double Bay milliner, Neil Grigg, jazzed up the day by featuring a fashion parade of his fabulous hats featuring his latest Spring fashion looks. Australian fashion designer Anthea Crawford undertook a showing of her 2004 Spring/Summer collection.

Bob Miller volunteered as Master of Ceremonies while Pearsons Florist created stunning table decorations with Moraitis Fresh Produce.

The Spastic Centre would like to thank Nick Moraitis, Paul Simons AM, Hon John Brown AO, David Holmes and Prof Bob Miller for their continuing support and tireless efforts in assisting us to reach our fundraising goals.



# FUNDRAISING & MARKETING ACTIVITIES

## MCLEOD WHEEL OF FRIENDS

Two events held this year saw McLeod Wheel of Friends members receive our thanks for their ongoing commitment and generosity.

Bob Stanton, Geoff Pike and Alan Rosenberg were presented with a Ball and Chain award for their long time support and commitment and some new members were presented with their certificates as they gathered at a cocktail party hosted by Sparke Helmore Solicitors.

We would like to acknowledge Sparke Helmore for continuing the legacy left by their former Chairman, the late Nicholas Meagher.

At the second McLeod Wheel of Friends function held at The Epping Club, members were introduced to Adrian Lynch who spoke about his life living with cerebral palsy.

Our McLeod Wheel of Friends program allows us the opportunity to acknowledge the many generous benefactors who make the decision to leave something behind for us in their wills.

## ING FOUNDATION CORPORATE & BUSINESS LEADERS DINNER

The ING Foundation and the Rotary Club of Sydney once again were the principal sponsors of this black tie evening held at the Art Gallery of New South Wales in April.

Proceeds of \$90,000 from the evening continue to support the ING Conductive Education program which helps children with cerebral palsy to eventually enjoy a quality of life that other children take for granted.

Special thanks to Sue Davidson and Rotary Club of Sydney who staged the event.

## TOUCH 24 COMPETITION

Double Bay Bowling Club again hosted the launch of our Touch 24 competition.

Over the day, which featured a fabulous luncheon, dinner and auction, the club officially opened their new synthetic playing green. Channel 10 even came out and broadcast the weather live – all to help The Spastic Centre.

We would like to acknowledge the support given by Alan Rosenberg and other Double Bay Bowling Club members, St Johns Park Bowling Club, BCIB, Bowls Alive, AMP Foundation and the Royal NSW Lawn Bowls Association.

## COL CRAWFORD CHARITY GOLF DAY

The 20th Col Crawford Charity Golf day, hosted by Col Crawford, was a major success with over \$160,000 being raised bringing Col's fundraising to an amazing \$1.5 million to aid children with cerebral palsy.

The Manly Daily again sponsored the Hole in One. The auction was outstanding with trips to Tasmania, Hunter Valley, Cairns and even Hamilton Island.

Many thanks to Col Crawford for his ongoing commitment to The Spastic Centre.



# FUNDRAISING & MARKETING ACTIVITIES

## ITALIAN AFFAIR COMMITTEE 16th ANNUAL GALA BALL

Club Marconi was the venue for the 16th Annual Gala Ball presented by the Italian Affair Committee.

This Committee, with Pat Sergi OAM, as its Chairman, and Tony Labozzetta, as its Deputy Chairman, raised \$100,000 for The Spastic Centre.

With the Delltones providing entertainment and with well-known media personalities, Tim Webster, Sandra Sully and Angela Bishop in attendance, the evening was a resounding success.

The stated goal of the Italian Affair Committee is to give people in need a helping hand and The Spastic Centre and people with cerebral palsy are once again indebted and grateful for this generous support.

## SHINE PROGRAM

Over 4,000 people participate in our Shine program each year.

They show their support to adults and children with cerebral palsy through donations paid monthly from their bank accounts or credit cards.

New younger members have joined long term supporters who have been giving in this way for many years and we thank and acknowledge everyone involved for their generosity and commitment.

## ClubsACT

The Spastic Centre's ongoing strong partnership with ClubsACT and their contribution, in excess of \$300,000 over the last 3 years, have enabled the provision of specialist therapy equipment and technology services to over 240 children with cerebral palsy living in the ACT.

Thanks also to WIN Television NSW Pty Ltd for their media commitment and support through ClubsACT.

The Spastic Centre has now established a new centre in Spence which will provide services in the ACT to children.

ClubsACT have confirmed support for a further three years.

Our special thanks to Bob Samarcq, Chief Executive Officer of ClubsACT, the ClubsACT Board, Canberra Labour Club, Canberra Southern Cross Club, Canberra Tradesmen's Union Club, Vikings Group, Belconnen Soccer Club, The Burns Club, Canberra Raiders Sports Club, Eastlake Football Club, The Sports Club Kaleen, Woden Tradesmen's Union Club, The Canberra Club, The Mawson Club and West Belconnen Leagues Club for their ongoing commitment.



## HIGHLANDS TOWN & COUNTRY BALL

This year's Highlands Town and Country Ball was held at Eling Forest Winery at Sutton Forest with well known journalist and broadcaster, Sally Loane, adding support to the evening.

Special thanks to Fiona Nixon and her committee for their contribution of \$40,000.



# FUNDRAISING & MARKETING ACTIVITIES

## SUN HERALD CITY TO SURF

Long time supporters of The Spastic Centre braved Heartbreak Hill to raise funds for children and adults with cerebral palsy.

Edward Baral, again competed under the banner, "Running for Russell", upholding his grandfather Russell Whitmont's tradition. Peter Comino again competed in the race.

Thank you to all who entered on The Spastic Centre's behalf; a mighty \$10,000 was raised.

## WILLS & ESTATE PLANNING SEMINARS

The Spastic Centre takes this opportunity to thank the following law firms for their time and expertise in hosting, throughout the year, various wills days and estate planning seminars.

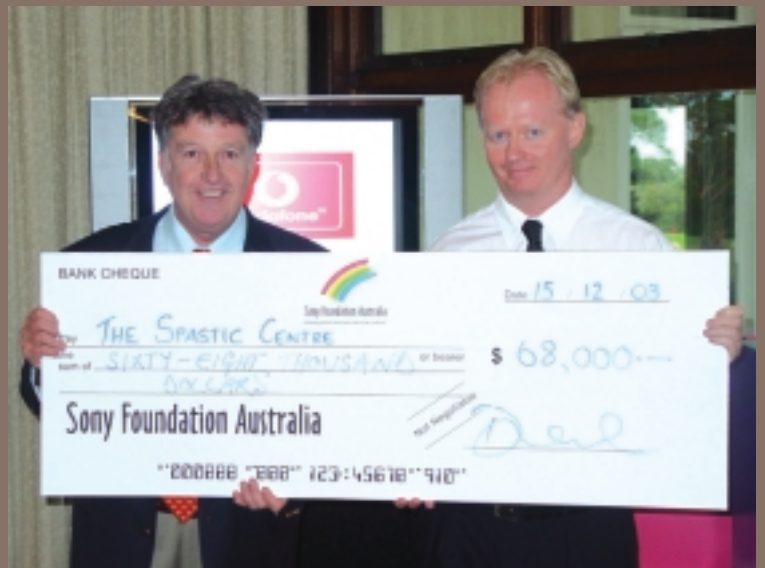
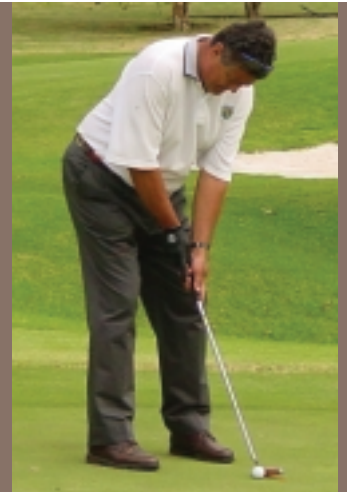
- MC Griffith & Co, Sydney
- Tsolakakis Solicitors, Maroubra
- Lane & O'Rourke, Earlwood
- Cox, Wiseman & Davidson, Wollongong
- M.H. Peoples, Bondi
- Owen Hodge, Collaroy
- Willis and Bowring, Miranda

## SONY GOLF CHALLENGE

Sony Foundation Australia's inaugural Golf Challenge held at Concord Golf course raised an impressive \$68,000 for The Spastic Centre's newest initiative, the Y Connection Program.

The Y Connection Program provides young people with disabilities the opportunity to work together to initiate ideas for other young people with disabilities. The program aims to form a self-sustaining network so members can learn from each other and provide mentoring.

The Spastic Centre wishes to thank the Sony Foundation Australia, a not-for-profit charitable arm of the Sony group of Companies – Sony Australia Limited, Sony Music Entertainment, Sony Computer Entertainment, Columbia TriStar Film Television and Home Entertainment and Sony Ericsson – and inaugural corporate supporters: Austereo, XYZ Networks, Harvey Norman, Bing Lee, The Nuance Group, Vodafone, Camera House, Fox Sports, Channel 10, Channel 9, Technicolor, National Network Radio, JBHiFi, Macquarie Radio, Starcom, TV1, Showtime, Video Ezy, Brightpoint Australia, Carlton Brewery and Coca Cola.





# FUNDRAISING & MARKETING ACTIVITIES

## THE INAUGURAL 20/TWENTY CHALLENGE

April 2004 saw the introduction and running of a new fundraising event – The Inaugural 20/Twenty Challenge. Thirty-six people, in teams of four, participated in this physical challenge involving a two-kilometre swim and a twenty-kilometre walk. Each participant carried 5 kilograms in a backpack. Included in the field were ex-Wallabies, Richard Harry, David Wilson and Jason Little. Each person paid a minimum \$2,000 to enter this event which grossed \$128,000.

The 20/Twenty Challenge was launched at a pre training dinner at Il Perugino at Mosman with wines donated by David Clarke from his Poole's Rock Vineyard. Phil Kearns, ex-Wallaby, and Liz Ellis, former Australian Netball Captain, were masters of ceremonies at the dinner where participants could buy swimmers at auction to undertake the swim leg of the challenge.

Special thanks to James Hodgkinson, of Macquarie Bank, Ross Ellice-Flint of Ellice-Flint & Co Chartered Accountants and Gary Dawson from Bullant Sports for their vision and help in organising this event.

The inspiration for this event was three year old Alex Graham, who is James Hodgkinson's nephew and has cerebral palsy. Very generous donations were received from Macquarie Bank Property Group, Macquarie Goodman and the Macquarie Bank Foundation.

# 20/Twenty



# THANK YOU



## COMMITTEE MEMBERS

The following Committees are greatly acknowledged for their generous contribution and time.

### MIGHT & POWER GALA RACE DAY COMMITTEE

Nicholas Moraitis (Chairman) ♦ Paul Simons AM ♦ Hon John Brown AO ♦ David Holmes ♦ Prof Bob Miller



### CBD GOLF COMMITTEE

Bruce Thomas (Chairman) ♦ Ian Mayer ♦ Bill Bartlett ♦ David Forster ♦ Rob Joske ♦ Peter Physick ♦ Stuart Salier ♦ John Sintras ♦ Bob Stanton

### HIGHLANDS TOWN & COUNTRY BALL COMMITTEE

Fiona Nixon (President) ♦ Cath Brennan (Treasurer) ♦ Libby Abbey ♦ Therese Cullen ♦ Yvonne Iliffe ♦ Megan Loewy ♦ Bernadette Rains ♦ Jan Whyte



### THE 20/TWENTY CHALLENGE COMMITTEE

James Hodgkinson (Chairman) ♦ Ross Ellice-Flint ♦ Gary Dawson

### ITALIAN AFFAIR COMMITTEE

Pat Sergi OAM (Chairman) ♦ Walter Bugno ♦ Frank Carioti ♦ Michael Daniele ♦ Tony De Lutiis ♦ Tony Labbozzetta ♦ Roy Mittiga ♦ Dr Nat Romeo ♦ Roy Spagnolo ♦ Tony Zappia



### ACT CBD COMMITTEE

David O'Keeffe (President) ♦ Alison Frame ♦ Chris LeRuez ♦ Jennie Lindsay ♦ Malcolm Phillips ♦ James Wilson

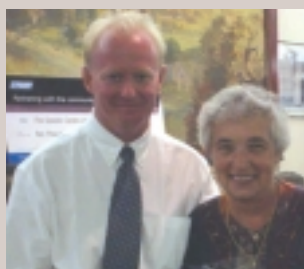


### TOUCH-24 COMMITTEE

Alan Rosenberg ♦ Cameron Curtis ♦ Brett Duprez ♦ Rex Johnston ♦ Paul Norris ♦ James Roberts ♦ Wayne Turley

### BUSINESS WOMENS' COMMITTEE

Julia Davenport (Chairman) ♦ Andrea Forbes ♦ Kate Groom ♦ Beverley Head ♦ Anita Jones ♦ Susan Rogers ♦ Andrea Smith





# SPONSORS & SUPPORTERS

*The Spastic Centre gratefully acknowledges the support of all who supported and donated in many ways – from the smallest coin to the largest cheque. We appreciate the support we receive and extend our heartfelt thanks to all our donors, sponsors and supporters.*

## MAJOR DONORS AND SUPPORTERS

Accenture Pty Ltd ♦ AGL Company ♦ AMP Foundation ♦ Aussie Home Loans Ltd ♦ Bennett, W T ♦ Brambles Foundation ♦ CAFAmerica ♦ Col Crawford Motors ♦ Davidson, S ♦ Finney, D & M ♦ Gilbert, M & E ♦ Helen Duncan Promotions ♦ Huxley Homes ♦ ING Foundation ♦ Italian Affair Committee ♦ Labbozzetta, T ♦ Liangrove Financial Services Pty Ltd ♦ Luke Whitfield Trust ♦ Macquarie Bank Foundation ♦ Macquarie Bank Limited ♦ Marconi Club ♦ Nexon ♦ Nicholas Moraitis ♦ NRMA Foundation ♦ Parsonage, R & S ♦ Pumpa, LJ ♦ Rotary Club of Pittwater Inc ♦ Rotary Club of Sydney ♦ Sony Foundation Australia ♦ Sydney City Toyota ♦ Telstra ♦ The Grevillea Group Inc ♦ The O'Neill Foundation Trust ♦ The Pratt Foundation ♦ The Profield Foundation ♦ The R A Gale Foundation ♦ The Sargents Charitable Foundation ♦ Tress Cox ♦ Tweed, R ♦ Vieri Restaurant ♦ J.S. White ♦ Workplace Law

## MIGHT AND POWER GALA RACE DAY SPONSORS

Coca-Cola Amatil ♦ Inghams Enterprises ♦ Moraitis Fresh Packaging ♦ Sport & Tourism Youth Foundation ♦ Swan Services ♦ Westfield Holdings ♦ William Inglis & Son ♦ Winergy

## MIGHT AND POWER GALA RACE DAY SUPPORTERS

AAMI ♦ Accessible Transit Specialist ♦ American Golf Supplies ♦ Anthea Crawford ♦ Australia St Consulting ♦ Australian Rugby League ♦ Australian Rugby Union ♦ Bennett Creative ♦ Blue Haven Pools ♦ Breville ♦ Bridgeclimb ♦ Brokenwood Wines ♦ The Hon John Brown, AO ♦ Catersfield House ♦ Charlotte O'Neil ♦ Coca Cola Amatil ♦ Col Crawford Lifestyle Cars ♦ Crabtree & Evelyn ♦ Cypress Lakes Golf Resort ♦ Dinosaur Designs ♦ Dolphin Watch Cruises ♦ Done Art Design ♦ Doyles Palace Hotel ♦ Eden On The Park ♦ Elizabeth Arden ♦ Ernst & Young ♦ Financials Australia Pty Ltd ♦ Fresha Produce ♦ David Holmes ♦ Hughenden Hotel ♦ Inghams Enterprises ♦ Keith Pascol ♦ Ken Done ♦ Kevin Moses Racing Stables ♦ Leana Street Consulting ♦ Lindt Chocolate ♦ Louis Cardini Leather ♦ Macquarie Bank ♦ Macquarie Stud ♦ Madigan Vineyard ♦ Prof Bob Miller ♦ Moraitis Fresh Packaging ♦ National Rugby League ♦ Neil Grigg Millinery ♦ Nick Moraitis ♦ Opera Australia ♦ Otto Ristorante Italiano ♦ Oxford Printing ♦ Pearsons Florist ♦ Peppers Bloomfield Qld ♦ Peter Goldman ♦ Pratt Foundation ♦ Pro Hart ♦ R & D Italian Jewellery ♦ Radio 2UE ♦ Revlon ♦ Ricoh ♦ Rost &

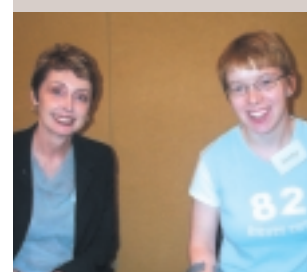
Kitchener ♦ Samka Pty Ltd ♦ Sandholme Guesthouse Jervis Bay ♦ Sargents Pty Ltd ♦ Schwarzkopf ♦ Shangri-La Fijian Resort Yanuca ♦ Paul Simons AM ♦ Sport & Tourism Youth Foundation ♦ Strand Bags ♦ SWAAB Attorneys ♦ Swan Services ♦ Sweetwater Hermitage ♦ Sydney City Toyota ♦ Sydney Turf Club ♦ Tasco ♦ Toga Group ♦ Toni & Guy Hairdressing ♦ Tooheys Pty Ltd ♦ Tucker Seabrook ♦ Tyrrell's Wines ♦ Video Ezy ♦ Westfield Holdings ♦ William Inglis & Son ♦ Winergy ♦ Workplace Law ♦ Zell Goldman

## COL CRAWFORD CHARITY GOLF DAY SPONSORS

Australian Pharmaceutical Partners ♦ Balmain N.B. Commercial Mortgages ♦ Brookvale Insurance Brokers ♦ Castrol Australia ♦ Classic Train Tours ♦ Col Crawford Lifestyle Cars ♦ Data Dot Technology ♦ Dunbar Smash Repairs ♦ David Emanuel ♦ Eurest Pty Ltd ♦ Felix's Fan Club ♦ G. Johnson & Associates Accountants ♦ Grahame McCreath Prestige Paint & Panel ♦ Harrier-National ♦ Horwath Motor Dealer Services ♦ Ian Cairns ♦ KPMG ♦ Macquarie Bank ♦ Pathway International ♦ Prime Constructions ♦ R.E.Grady Pty Ltd ♦ Sydney Turf Club ♦ St. George Automotive Finance ♦ Westpac Business Banking ♦ Winning Appliances

## COL CRAWFORD CHARITY GOLF DAY SUPPORTERS

Advanced Concepts ♦ American Golf Supplies ♦ Australian Rugby Union ♦ Barham Golf & Country Club ♦ Barry See-ho ♦ Bic Australia ♦ Billabong ♦ Black Stump Restaurants ♦ Blackmore Laboratories ♦ Bonville International Golf Resort ♦ Cairns Hilton Hotel ♦ Cairns International ♦ Captain Cook Cruises ♦ Carolyn Dodd-Cure our Kids Charity ♦ Carrier Airconditioning Pty Ltd ♦ Castrol Australia ♦ Christie's Party Hire ♦ Christopher Drury ♦ Claremont Golf Club-Tasmania ♦ Classic Train Tours ♦ Club Car Golf Cars ♦ Corporate Express ♦ Cottage Point Inn ♦ Cricket NSW ♦ Cromer Golf Club ♦ Cypress Lakes Golf Resort ♦ D & D Auto Electrical ♦ Daikyo Hotels, Resorts and Cruises ♦ David Dossor ♦ David Grundy ♦ Doherty Launceston International Hotel ♦ Done Art Design ♦ Fitness First ♦ Foodbrokers Australia ♦ Forty One Restaurant ♦ Gary Brown ♦ Geoff Moles ♦ George Weston Foods ♦ Golden Grape Estate ♦ Great White Shark Enterprises ♦ Greg Norman ♦ David Grundy ♦ Hamilton Island ♦ Hanimex ♦ Heming Scott & Donald Optometrists ♦ Hewlett Packard ♦ Homebush Meat Export Co. ♦ House of Golf ♦ Hoyts City ♦ Hoyts Warringah



# SPONSORS & SUPPORTERS



Mall ♦ Hunter Vineyard Tours ♦ Hyatt Regency Cooloom ♦ Hyatt Regency Sanctuary Cove ♦ Il'Perugino ♦ Jackson's Trophies ♦ John Seiveking ♦ John Winning ♦ Julie's Embroidery ♦ Kingston Beach Golf Course-Tasmania ♦ Kookaburra Challenge ♦ Lakeside Fish Markets ♦ Layne Beachley ♦ Le Kiosk ♦ Loxley on Bellbird Hill ♦ Macquarie Bank ♦ Madigans Vineyard ♦ Manly Pacific Hotel ♦ Manly Twin Cinemas ♦ Manly Warringah Sea Eagles ♦ Matt Phelan ♦ Maui Jim Sunglasses ♦ Maurizio Mencia ♦ Mike Fletcher ♦ Mobile Healing Hands ♦ Morgan Veale & Co ♦ Narrabeen Building & Leisure Centre ♦ Nicholas Bennett ♦ Ocean World Manly ♦ P & O Australian Resorts – Cradle Mountain ♦ Panasonic ♦ Paul McKeown ♦ Peninsular 2 & 4 WD ♦ Penrith Whitewater Stadium ♦ Peter Best ♦ Peter Best Constructions ♦ Peter Goldman ♦ Pfizer Pharmaceuticals ♦ Professional Wealth Management ♦ Radisson Hotel, Darling Harbour ♦ Reef View Hotel Hamilton Island ♦ Rimini Café ♦ Riverside Oaks Golf Course ♦ Robert & Robyn Bucknell ♦ Robert Humphries ♦ Robert Talbot ♦ Sanctuary Cove Country Club ♦ Starbucks Coffee Company ♦ Stella Blu Restaurant ♦ Swatch ♦ Sydney Golf Clinic ♦ Sydney Heli Australia ♦ Sydney Turf Club ♦ Tallwoods ♦ Tasco ♦ The Manly Daily ♦ The Oaks Golf & Country Club ♦ The Old Woolstore Apartments Hotel ♦ Thrifty Car Rental Tasmania ♦ Tucker Seabrook ♦ Tuscany Wine Estate ♦ Utz Indoor Plant Service ♦ Video Ezy ♦ Xanadu Wines ♦ Yoshiaki Matsunaga

## 20/TWENTY CHALLENGE SPONSORS AND SUPPORTERS

Allaway, Patrick ♦ Anthony, Steve ♦ Baillie, Mark ♦ Bishop, Stacey ♦ Bishop, Timothy ♦ Brunsdon, Geoff ♦ Casey, Roger ♦ Castle, Malcolm ♦ Castle, MJ ♦ Clarke, David ♦ Crawford, Stephen ♦ Darvall, C ♦ Dawson, Campbell ♦ Dawson, Gary ♦ Ellice-Flint, John ♦ Ellice-Flint, Ross ♦ Fitzpatrick, Joe ♦ Galbraith, Les ♦ Gerber, Trevor ♦ Girdis, Stephen ♦ GJP Investments ♦ Goodman, Greg ♦ Gray, Benn ♦ Green, Antony ♦ Harry, Richard ♦ Hattersley, Robert ♦ Hawker, Michael ♦ Heath, Richard ♦ Hennesy, W & R ♦ Hodgkinson, Cathy ♦ Hodgkinson, Chris ♦ Hodgkinson, Graeme ♦ Hodgkinson, James ♦ Hunt, Richard ♦ Jagot, Simon ♦ Lend Lease Corporation ♦ Liddle, Allan ♦ Little, Jason ♦ Macquarie Bank Property Group ♦ Martin, Richard ♦ McAneney, John ♦ McKeith, Colin ♦ Moss, Bill ♦ Paramor, Nicola ♦ Phillips, Dan ♦ Phillips, Jackie ♦ Poole's Rock Vineyard ♦ Price, Michael ♦ Rourke, Jonathan ♦ Schafer, Neil ♦ Traill, Michael ♦ Van Aanholt, David ♦ White, Dan ♦ White, Sam ♦ Willis, David ♦ Wilson, David

♦ Winnetka Associates Pty Ltd ♦ Witt, Darren

## CBD GOLF ESCAPE SPONSORS

Aon Risk Services ♦ Australia Post ♦ Benfield Group ♦ Buspak Advertising ♦ Bullant Sports ♦ Bullet Marketing Solutions ♦ Caltex ♦ Canterbury Leagues Club ♦ Carlton & United Breweries ♦ Cody Premium Outdoor ♦ Corporate Express ♦ Cypress Lakes Resort ♦ Ernst & Young ♦ Eyecorp ♦ GE Employers Reinsurance Corporation ♦ Jardine Lloyd Thompson ♦ Macquarie Bank Foreign Exchange Sports I ♦ Macquarie Bank Foreign Exchange Sports II ♦ Starcom ♦ Swiss Re A ♦ Swiss Re 1 ♦ Sydney City Lexus ♦ Sydney City Toyota ♦ Telstra ♦ T-Bone Productions ♦ The Sydney Morning Herald ♦ Time Inc South Pacific ♦ Toyota Financial Services

## CBD GOLF ESCAPE SUPPORTERS

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Club ♦ Dee Why RSL Club Ltd ♦ Denman RSL Sub Branch Club ♦ Double Bay Bowling Club ♦ Drummoyne RSL Sub-Branch ♦ Drummoyne Sailing Club ♦ Dubbo RSL Memorial Club Ltd ♦ Earlwood Bardwell Park RSL Club ♦ Earlwood Bardwell Park Sports Club ♦ Eastern Suburbs Legion Club ♦ Erina Leagues Club ♦ Ettalong Beach War Memorial Club ♦ Ettalong Memorial Bowling Club ♦ Finley Returned Soldiers Club ♦ Gallipoli Club Sydney ♦ Georges River Sailing Club ♦ Gerrigong Bowling & Recreation Club ♦ Gerroa Fishermans Club ♦ Goulburn Workers Sport & Recreation Club ♦ Granville RSL Club ♦ Guildford Rugby League Football Club ♦ Halekulani Bowling Club Ltd ♦ Helensburgh Bowling Club ♦ Helensburgh Workmens Club ♦ Hexham Bowling Club ♦ Hills District Sports Club ♦ Hornsby RSL Club ♦ Hurstville Sub Branch RSL ♦ Illawarra Leagues Club ♦ Illawarra Spanish Club ♦ Illawarra Yacht Club ♦ Ingleburn RSL Club ♦ Kahibah Bowling Club ♦ Katoomba RSL Club ♦ Kellyville Country Club ♦ Kemblawarra Portuguese Sports Club ♦ Kiama Bowling Club ♦ Kiama Golf Club ♦ Kiama Leagues Club ♦ Kingsgrove RSL Club Ltd ♦ Kogarah Golf Club ♦ Lakemba Returned Services Club ♦ Lane Cove Club ♦ Leichhardt Bowling Club ♦ Lithgow Workmen's Club ♦ Liverpool Golf Club ♦ Long Reef Golf Club ♦ Maccabi NSW Lawn Bowls Guild ♦ Maroubra Seals Club ♦ Mascot RSL Club ♦ Matraville RSL Club ♦ Merrylands Bowling Sport & Recreation Club ♦ Milsons Point Flying Squadron Club ♦ Miranda RSL Club ♦ Moree & District Services Club ♦ Morisset Country Club ♦ Mortdale RSL Club ♦ Mount Lewis Bowling Club ♦ Mounties Mount Prichard ♦ Nepean Rowing Club ♦ Newcastle Panthers Club ♦ North Bondi RSL Club ♦ North Sydney Leagues Club ♦ Northmead Bowling Club ♦ Oatley RSL Club ♦ Oatley RSL Sub Branch ♦ Orange Ex Services Club ♦ Paddington RSL Club ♦ Padstow RSL Club ♦ Palm Beach RSL Sub Branch ♦ Penrith Golf & Recreation Club Ltd ♦ Penrith RSL Club Ltd ♦ Penrith Rugby Club Ltd ♦ Penshurst RSL Club Co-Op Ltd ♦ Phoenix Club Mayfield ♦ Picton Bowling Club ♦ Pittwater RSL Club ♦ Port Kembla Leagues Club ♦ Ramsgate RSL Club ♦ Revesby Workers' Club Ltd ♦ Richmond Ex-Services Club ♦ Riverwood Bowlers Club ♦ Rooty Hill RSL Club Ltd ♦ Rose Bay RSL Club ♦ Roseville Golf Club Ltd ♦ Rugby Club Sydney ♦ Rydalmere Central Women's Club ♦ Ryde Ex-Services Memorial Club ♦ Sawtell RSL Club Ltd ♦ Shellharbour Bowling Club ♦ Smithfield RSL Club ♦ South Hurstville RSL ♦ South Newcastle Rugby League Club ♦ South Tweed



# SPONSORS & SUPPORTERS

Heads Bowls Club ♦ Speers Point RSL Club ♦ St George Leagues Club ♦ St George Rowing Club ♦ St George Sailing Club ♦ Stockton Sub-Branch RSL ♦ Sutherland District Trade Union Club ♦ Sutherland RSL Club ♦ Swansea RSL Club ♦ Sydney Combined Services Sub Branch ♦ Terrigal Memorial Country Club ♦ The Australian Legion of Ex-Services Club ♦ The Entrance Bowling Club ♦ Thirroul Bowling & Recreation Club ♦ Toronto Workers Club ♦ Tuggeranong Valley Rugby Club ♦ Tumut Bowling & Recreation Club ♦ Tuncurry Bowling Club ♦ Wagga Wagga Veteran & Vintage Club ♦ Warialda Golf & Bowling Club ♦ Warilla Bowling & Recreational Club ♦ Western Suburb Leagues Club Illawarra Ltd ♦ Western Suburbs (Newcastle) Leagues Club ♦ Western Suburbs Soccer Club Five Dock ♦ Wollongong Ex-Services Club Ltd ♦ Wollongong Master Builders Club ♦ Wollongong RSL Bowling Club ♦ Woronora River RSL Club ♦ Woy Woy & District Rugby Leagues ♦ Wyong Rugby League Club ♦ Yarra Bay Sailing Club ♦ Yowani Country Club Ltd

**Under the Auspices of ClubsACT the following licensed clubs in Canberra continue to fund ClubsACT and TASC Clinics this financial year**

Belconnen Soccer Club ♦ Canberra Club ♦ Canberra Labour Club ♦ Canberra Raiders Sports Club ♦ Canberra Southern Cross Club ♦ Canberra Tradesmens Union Club ♦ Eastlake Football Club ♦ Royals Rugby Club ♦ Southern Cross Club ♦ Southlands Sports Club ♦ The Burns Club ♦ The Sports Club Kaleen ♦ The Vikings Group ♦ West Belconnen Leagues Club ♦ Woden Trassans Club ♦ Woden Tradesmens Union Club

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Prouille Catholic School Wahroonga ♦ Ravenswood School for Girls Gordon ♦ Romwood Pty Ltd ♦ Salt Ash Public School ♦ Sandy Hollow Public School ♦ Singleton Heights Public School ♦ St Andrew's Christian Community ♦ St Francis of Assisi Regional Primary Paddington ♦ St Georges Basin Public School ♦ St Gertrude's School Smithfield ♦ St Ives North Primary School ♦ St Joseph's School Woodburn ♦ St Olivers Primary School Harris Park ♦ St Patrick's Business College Surry Hills ♦ St Pius X Primary School Windale ♦ Stroud Public School ♦ The Hunter Orthopaedic School Waratah ♦ Thornton Public School ♦ Tuggerah Public School ♦ Win Television NSW Pty Ltd

## TOUCH 24 COMPETITION

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## VICTORIA CROSS PROMOTION

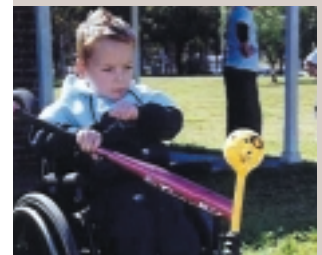
Balgowlah Seaforth Clontarf RSL Sub Branch ♦ Bomaderry RSL Sub-Branch ♦ Boolaroo Speers Point RSL Sub Branch ♦ Callala Beach RSL Sub Branch ♦ Camden RSL Sub Branch ♦ Campbelltown RSL Club ♦ Canowindra RSL Club ♦ City of Penrith Sub Branch RSL ♦ City of Wollongong RSL Sub Branch ♦ Denman RSL Sub Branch Club ♦ Finley Returned Soldiers Club ♦ Hurstville Sub Branch RSL ♦ Kingsgrove RSL Club Ltd ♦ Man with a Van ♦ Mortdale RSL Club ♦ Oatley RSL Sub Branch ♦ Stockton Sub-Branch RSL ♦ Sydney Combined Services Sub Branch ♦ The Australian Legion of Ex-Services Club ♦ Wollongong Ex-Services Club Ltd ♦ Woronora River RSL Club

## COUNTRY COUNCILS

Camden ♦ Cooma ♦ Dungog ♦ Goulburn ♦ Griffith ♦ Kempsey ♦ Kootingal ♦ Leeton ♦ Narrandera ♦ Orange ♦ Port Macquarie ♦ Tamworth ♦ The Entrance ♦ Temora ♦ Ulladulla/Milton ♦ Wagga Wagga

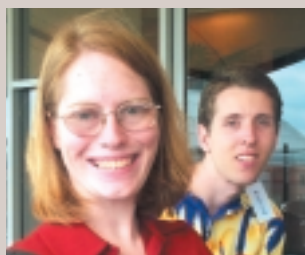
## BEQUESTS

Amos, WB ♦ Bedeer, PF ♦ Berecny, MR ♦ Binns, FJ ♦ Brown, RM ♦ Brunet, EJ ♦ Coleman, WE ♦ Cottome, GE ♦ Cox, DT ♦





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# FINANCIAL SECTION



BUILDING FUTURES FOR OVER 60 YEARS

## DIRECTORS' REPORT

THE SPASTIC CENTRE OF NEW SOUTH WALES  
ABN 45 000 062 288  
(Company Limited by Guarantee) AND CONTROLLED ENTITIES

FINANCIAL YEAR ENDED 30 JUNE 2004

The Directors present their report together with the financial report of The Spastic Centre of New South Wales ("the Company") and the consolidated financial report of the consolidated entity, being the Company and its controlled entities, for the year ended 30 June 2004 and the Auditors' report thereon.

### ***The Board of Directors***

The Directors of the Company who held a position at any time during or since the end of the financial year are:

#### **Cain Beckett, BEc. MIntS. MAICD, AIMM**

Mr Beckett has been a member of the Board of Directors since November 2003.

Mr Beckett is a technology and management consultant with expertise in facilitation, project management and business process architecture.

Mr Beckett is a member of the Finance and Audit Committee, the Property and Equipment Committee, the Human Resources Committee and the Services Committee.

Mr Beckett represents Australia in Archery and is the No. 1 Australian on current Men's Paralympic Archery World Ranking.

#### **Neroli Best, MBBS, FANZCA**

Dr Best has been a member of the Board of Directors since June 1994.

Dr Best is a member of the Services Committee of the Board. She is a medical practitioner specialising in anaesthesiology and holds appointments at Royal North Shore, Mater Misericordiae, North Shore Private and Mosman Private Hospitals.

#### **Mark Bryant, MA, FCA, MAICD**

Mr Bryant has been a member of the Board of Directors since December 1997.

Mr Bryant is Vice President of The Spastic Centre, Chairman of the Finance and Audit Committee and a member of the Fundraising Committee and the Property and Equipment Committee.

He has over 25 years experience in public accounting, and is a partner in the firm Ernst & Young.

#### **Jenny Kapp, BA (Communications)**

Ms Kapp was a member of the Board of Directors between June 1999 and November 2003. Ms Kapp graduated from the Bachelor of Arts (Communication) course at the University of Technology, Sydney in 1997.

She has made radio documentaries for the ABC's Radio National and Triple J and has worked as a freelance writer and researcher for various organisations.

Ms Kapp resigned from the Board in November 2003.

#### **Robert (Bob) G. Miller**

Prof. Miller has been a member of the Board of Directors since May 1999.

He is a member of the Fundraising Committee, the Finance and Audit Committee and the Property and Equipment Committee.

He is presently General Manager of Radio 2UE Sydney. Previously he was the Managing Director of Australia Street Consulting Pty Ltd where he advised the automotive industry, advertising agencies, telecommunications companies and others on marketing. He was previously General Manager-Marketing, Toyota Australia for fifteen years to 1996.

Prof Miller is renowned as a keynote speaker at corporate training/seminar events.

#### **John Morgan**

Mr Morgan has been a member of the Board of Directors since November 1991.

Mr Morgan is a member of the Services Committee of the Board. Mr Morgan has been employed at The Spastic Centre for the past forty-three years. He has served on management committees of outside organisations and is currently the Chairperson of the Disability & Ageing Reference Group, and an adviser to the Warringah Council Access Committee. He has a keen interest in the area of ageing and its impact on people with a disability.

#### **Michelle Noort, MA, RN CPSM, CCC**

Ms Noort joined the Board of Directors in July 2003.

Ms Noort has over twenty-six years experience in the NSW Health system. She began her career nursing in the acute hospital environment and continued through middle management, policy advisory, and senior executive roles in both the acute and community sector.

Ms Noort has also served on an Area Health Service Board. She is currently the Director, NSW Health Drug and Alcohol Program.

#### **Marelle Thornton, AM, Dip Teach**

Mrs Thornton has been a member of the Board of Directors since October 1983.

Mrs Thornton is President of The Spastic Centre, Chairman of the Board of Directors, Chairman of the Fundraising Committee and a member of the Finance and Audit Committee, the Property and Equipment Committee, the Human Resources Committee and the Services Committee.

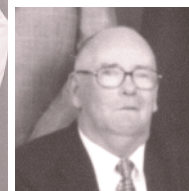
Mrs Thornton is a primary school teacher.



## DIRECTORS' REPORT



Ms Robin Way



Mr John Morgan

### ***The Board of Directors':***

Back Row (L to R): Dr Neroli Best, Mr Mark Bryant, Mr Cain Beckett, Professor Bob Miller, Ms Michelle Noort  
Front Row (L to R): Mr Peter Whitfield, Mrs Marelle Thornton AM, Mr Brian Williamson

### **Robin Way, M Mgt**

Ms Way has been a member of the Board of Directors since 1995.

She is Chairman of the Services Committee of the Board and a member of the Human Resources Committee. She is the Board's representative on the Australian Cerebral Palsy Association (ACPA).

Ms Way is CEO of Community Connections Australia - a non-government organisation providing a range of human services including a disability specific service. She has an extensive history in the disability service delivery arena and is a past Chair of ACROD NSW (the peak organisation for disability service providers).

In the role of Chair of the Accommodation Sub Committee of ACROD NSW she remains involved in consultation and policy development in issues confronting the disability sector.

### **Peter Whitfield, BSc**

Mr Whitfield has been a member of the Board of Directors since November 1997. He is Chairman of the Property and Equipment Committee of the Board and a member of the Finance and Audit Committee, the Fundraising Committee and the Human Resources Committee.

Mr Whitfield initiated the introduction of the Hart Walker to Australia and was instrumental in promoting the Hart Walker program at The Spastic Centre. Mr Whitfield holds a degree in Maths and Physics and spent eight years as a money market trader.

Eight years ago Mr Whitfield left the finance industry to pursue his own business interests. He currently owns a publishing company of quality children's books.

### **Brian Williamson, Dip Law (SAB), M. Com (Deakin), Accredited Specialist in Employment & Industrial Law (Law Soc of NSW)**

Mr Williamson joined the Board in December 2002 and is the Chairman of the Human Resources Committee and is a the Board representative on the newly formed Risk Management Committee.

Mr Williamson is a Workplace Relations Lawyer and is the founder and co-owner of the specialist law firm "Workplace Law", which deals with all aspects of workplace law and specialises in acting for employers. He holds a Diploma Law (SAB, 1981) and a Masters Degree in Commerce, (Deakin 1992).

In 1994, Mr Williamson was one of the first five solicitors in NSW to become an Accredited Specialist in Employment & Industrial Law with the Law Society of NSW.

## DIRECTORS' REPORT

### *The Directors in office at the date of this report are:*

Mr C. Beckett	Dr N. Best	Mr M. Bryant	Prof B. Miller
Mr J. Morgan	Ms M. Noort	Mrs M.A. Thornton AM	Ms R. Way
Mr P. Whitfield	Mr B. Williamson		

### **Board of Directors' Meetings**

The number of Directors' meetings (including meetings of committees of Directors) and number of meetings attended by each of the Directors of the Company during the financial year are:

Board Members	Board of Directors' Meetings		Finance and Audit Committee Meetings		Human Resources Committee Meetings		Services Committee Meetings		Fundraising Committee Meetings		Property and Equipment Committee Meetings	
	Number Eligible to attend	Number attended	Number Eligible to attend	Number attended	Number Eligible to attend	Number attended	Number Eligible to attend	Number attended	Number Eligible to attend	Number attended	Number Eligible to attend	Number attended
Mr C. Beckett (Elected November 2003)	5	5	2	2	1	1	1	1			3	3
Dr N. Best	8	7					2	2				
Mr M. Bryant	8	8	4	4					2	1	5	5
Ms J. Kapp (Resigned November 2003)	3	3					1	1				
Prof B. Miller	8	8	4	3					2	2	5	4
Mr J. Morgan	8	8					2	2				
Ms M. Noort	8	7					2	2				
Mrs M.A. Thornton AM	8	8	4	4	3	3	2	2	2	2	5	5
Ms R. Way	8 #	8 #			3	3	2	2				
Mr P. Whitfield	8	7	4	4	3	2			2	1	5	5
Mr B. Williamson	8	6			3	3						
# Includes period of approved leave of absence from Board and Committee duties.												

### **COMMITTEES OF THE BOARD**

The Board of The Spastic Centre operates through five standing committees with delegated authority and defined terms of reference. The Committees meet throughout the year as the business of each Committee necessitates.

The agenda for Committee meetings is prepared in conjunction with the Chairman of the relevant Committee. Papers and submissions are distributed to Committee members in advance and each Committee is free to invite members of management or others to attend meetings and take external advice, as and when considered appropriate.

The purpose and function of these Committees are described below.

#### **Finance and Audit Committee**

The Finance and Audit Committee enhances the credibility, objectivity and accountability of The Spastic Centre by assisting the Board in discharging its responsibilities in relation to financial management, monitoring and controlling risk, internal control systems and reporting financial information.

The Committee also provides a forum for communication between the Board, senior financial management and the external auditors.

#### **Human Resources Committee**

The Human Resources Committee advises and makes recommendations to the Board of Directors on the appointment and remuneration of senior management.

The Committee also advises management in the development, implementation and review of policies in

the Human Resources and Industrial Relations areas, including any references from the Board in respect of Human Resources management and Industrial Relations.

#### **Services Committee**

The Services Committee reviews, advises and makes recommendations to the Board of Directors on the nature and scope of service practice and delivery within The Spastic Centre.

The Committee also consults widely with stakeholders with regard to effective service delivery with view to ensuring that the Board of Directors has a mechanism which can ensure that issues surrounding duty of care, legal liability and service quality concerns are brought to its attention.

#### **Fundraising Committee**

The Fundraising Committee identifies potential opportunities for increasing funds from both existing and new fundraising programs.

The Committee also advises and makes recommendations on the financial viability, ethics and legal aspects of existing and proposed fundraising programs.

#### **Property and Equipment Committee**

The Property and Equipment Committee oversees the effective management of the use, and potential use, of the land, buildings and equipment for which The Spastic Centre has title and/ or trusteeship.

The Committee also provides a mechanism whereby advice and representations in respect of land, buildings and items of equipment used by The Centre can be evaluated prior to recommendation to the Board.

## DIRECTORS' REPORT

### Governance

The Company and its controlled entities operate as companies limited by guarantee. The consolidated entity is governed by Directors who must be members and who are elected by the members in a general meeting.

The Articles of Association limit the number of Directors to a minimum of five and a maximum of ten. Half of the Directors retires each year. Resolution requirements for general meetings are in accordance with Corporations Act 2001.

Any member of The Spastic Centre of New South Wales can stand for election if correctly nominated.

### Principal Activities

The principal activities of the Company and its controlled entities are to provide access to a range of services and facilities to children and adults with cerebral palsy and their families in NSW and the ACT and, where applicable, to people with other disabilities who can benefit from the type of services offered.

There were no significant changes in the nature of the activities of the consolidated entity during the year.

### Review and Results of Operations

The operating surplus of the consolidated entity for the financial year was \$3,124,041 (2002/2003 \$4,114,857).

### State of Affairs

In the opinion of the Directors there were no significant changes in the state of affairs of the consolidated entity that occurred during the financial year under review not otherwise disclosed in this report or the financial statements.

### Environmental Regulation

The consolidated entity's operations are not subject to any significant environmental regulations under either Commonwealth or State legislation. However, the Board believes that the consolidated entity has adequate systems in place for the management of its environmental requirements and is not aware of any breach of those environmental requirements as they apply to the consolidated entity.

### Events Subsequent to Balance Date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Directors of the Company, to affect significantly the operations of the consolidated entity, the results of those operations, or the state of

affairs of the consolidated entity, in future financial years.

### Dividends

The Company and its controlled entities being companies limited by guarantee are prohibited by their Memorandum of Associations from paying dividends.

### Likely Developments

The Directors do not believe that there will be any material changes in the operations of the consolidated entity for the next twelve months.

### Authority to Fundraise (CFN 10943)

The Spastic Centre of New South Wales has been granted authority to raise funds under the provisions of section 16 of the Charitable Fundraising Act, 1991. That authority remains in force until 1 September 2009.

### Tax Deductibility of Donations

The Spastic Centre and its controlled entities are public benevolent institutions as defined in the Income Tax Assessment Act. Donations of \$2.00 or more are tax deductible in Australia.

### Directors' Benefits

The remuneration of Directors is disclosed in Note 24 in the Financial Statements. One Director, Mr J. Morgan, receives remuneration in his capacity as an employee of the Company. Since the end of the previous financial year no other Director received or became entitled to receive remuneration.

The Board members of The Spastic Centre provide their time and expertise on an entirely voluntary basis and receive no fees, salaries or benefits for the work they undertake on behalf of the Directors and Board.

### Indemnification and Insurance of Directors and Officers

The Company has paid a premium in respect of a contract insuring the directors, officers, company secretary and employees. The directors have not disclosed the terms of the policy under which the said premium was paid, the identity of the insurer or any limit of liability as such disclosure is prohibited under the terms of the insurance contract.

### Auditor

KPMG continues in office in accordance with the Corporations Act 2001.

### Members

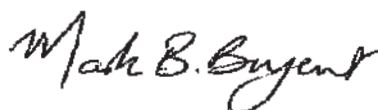
As at 30 June 2004 there were 630 members (2003: 619 members) of the Company.

Dated at Sydney this 1 October 2004.

Signed in accordance with a resolution of the Board of Directors.



M. A. Thornton, AM  
DIRECTOR



M. B. Bryant  
DIRECTOR



## DIRECTORS' REPORT



ROB WHITE

*Chief Executive Officer,  
The Spastic Centre*

### DECLARATION BY CHIEF EXECUTIVE OFFICER IN RESPECT OF FUNDRAISING APPEALS

I, Rob White, Chief Executive Officer of The Spastic Centre of New South Wales, declare in my opinion:

- (a) the financial statements give a true and fair view of all income and expenditure of The Spastic Centre of New South Wales with respect to fundraising appeal activities for the financial year ended 30 June 2004;
- (b) the statement of financial position gives a true and fair view of the state of affairs with respect to fundraising appeal activities as at 30 June 2004;
- (c) the provisions of the Charitable Fundraising Act (NSW) 1991 and Regulations and the conditions attached to the authority have been complied with during the period from 1 July 2003 to 30 June 2004; and
- (d) the internal controls exercised by The Spastic Centre of New South Wales are appropriate and effective in accounting for all income received and applied from any fundraising appeals.

Dated at Sydney this 1 October 2004.

Rob White – CHIEF EXECUTIVE OFFICER



MARELLE THORNTON AM

*President of The Spastic Centre &  
Chairman of the Board.*

### DIRECTORS' DECLARATION

1. In the opinion of the Directors of The Spastic Centre of New South Wales:

- a. the financial statements and notes, set out on pages 36 to 56, are in accordance with the Corporations Act 2001, including:
  - (i) giving a true and fair view of the financial position of the Company and consolidated entity as at 30 June 2004 and of their performance, as represented by the results of their operations and their cash flows, for the year ended on that date; and
  - (ii) complying with Accounting Standards and the Corporations Regulations 2001; and
- b. there are reasonable grounds to believe that the Company and the subsidiaries identified in Note 33 will be able to meet any obligations or liabilities to which they are or may become subject by virtue of the Deed of Cross Guarantee between the Company and those subsidiaries pursuant to ASIC Class Order 98/1418.

Dated at Sydney this 1 October 2004.

Signed in accordance with a resolution of the Board of Directors.

M. A. Thornton, AM  
DIRECTOR

M. B. Bryant  
DIRECTOR



MARK BRYANT

*Vice President &  
Director of The Spastic Centre.*

## INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE SPASTIC CENTRE OF NEW SOUTH WALES

Pursuant to the Corporations Act 2001 and Charitable Fundraising Act (NSW) 1991 and Regulations

### Scope

We have audited the financial report of The Spastic Centre of New South Wales for the financial year ended 30 June 2004, consisting of the statements of financial position, statements of financial performance, statements of cash flows, accompanying notes and the directors' declaration set out on pages 34 to 56. The financial report includes the consolidated financial statements of the consolidated entity, comprising the Company and the entities it controlled at the end of the year or from time to time during the financial year. The Company's directors are responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Company.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards, other mandatory professional reporting requirements and statutory requirements in Australia so as to present a view which is consistent with our understanding of the Company's and the consolidated entity's financial position, and performance as represented by the results of their operations and their cash flows.

The audit opinion expressed in this report pursuant to the Corporation Act 2001 has been formed on the above basis.

### Additional Scope Pursuant to the Charitable Fundraising (NSW) Act 1991

In addition, our audit report has also been prepared for the members of the Company in accordance with Section 24(2) of the Charitable Fundraising (NSW) Act 1991. The Charitable Fundraising (NSW) Act commenced 1 September 1993. Accordingly we have performed additional work beyond that which is performed in our capacity as auditors pursuant to the Corporations Act 2001. These additional procedures included obtaining an understanding of the internal control structure for fundraising appeal activities and examination, on a test basis, of evidence supporting compliance with the accounting and associated record keeping requirements for fundraising appeal activities pursuant to the Charitable Fundraising (NSW) Act 1991 and Regulations.

It should be noted that the accounting records and data relied upon for reporting on fundraising appeal activities are not continuously audited and do not necessarily reflect after the event accounting adjustments and the normal year end financial adjustments for such matters as accruals, prepayments, provisioning and valuations necessary for year end financial report preparation.

The performance of our statutory audit included a review of internal controls for the purpose of determining the appropriate audit procedures to enable an opinion to be expressed on the financial report. This review is not a comprehensive review of all those systems or of the system taken as a whole and is not designed to uncover all

weaknesses in those systems.

The audit opinion expressed in this report pursuant to the Charitable Fundraising (NSW) Act has been formed on the above basis.

### Qualification

It is not always practicable for the Company to establish accounting control over all sources of fundraising appeal activities prior to receipt of these funds by employees of the company and accordingly it is not possible for our examination to include procedures which extend beyond the amounts of such income recorded in the accounting records of the Company.

In respect of the qualification however, based on our review of the internal controls, nothing has come to our attention which would cause us to believe that the internal controls over revenue from fundraising appeal activities after it has been received by the Company are not appropriate.

### Qualified Audit Opinion Pursuant to the Corporations Act 2001

In our opinion, except for the effects on the financial report of such adjustments, if any, as might have been required had the limitation referred to in the qualification paragraph not existed, the financial report of The Spastic Centre of New South Wales is in accordance with:

- (a) The Corporations Act 2001, including:
  - (i) giving a true and fair view of the Company's and consolidated entity's financial position as at 30 June 2004 and of their performance for the year ended on that date; and
  - (ii) complying with Accounting Standards and the Corporations Regulations; and
- (b) other mandatory professional reporting requirements.

### Qualified Audit Opinion Pursuant to the Charitable Fundraising (NSW) Act 1991

In our opinion, except for the effects on the financial statements of such adjustments, if any, as might have been required had the limitation referred to in the qualification paragraph not existed:

- (a) the financial statements give a true and fair view of the financial result of fundraising appeal activities for the financial year ended 30 June 2004;
- (b) the financial statements have been properly drawn up, and the associated records have been properly kept for the period for 1 July 2003 to 30 June 2004, in accordance with the Charitable Fundraising Act (NSW) 1991 and Regulations;
- (c) money received as a result of fundraising appeal activities conducted during the period from 1 July 2003 to 30 June 2004 has been properly accounted for and applied in accordance with the Charitable Fundraising Act (NSW) 1991 and Regulations; and
- (d) there are reasonable grounds to believe that The Spastic Centre of New South Wales will be able to pay its debts as and when they fall due.

KPMG

R. M. Amos – PARTNER

Dated at Sydney this 1 October 2004

# STATEMENTS OF FINANCIAL POSITION AS AT 30 JUNE 2004

	NOTES	CONSOLIDATED		THE COMPANY	
		2004 \$	2003 \$	2004 \$	2003 \$
<b>CURRENT ASSETS</b>					
Cash assets	8	4,012,513	7,424,614	1,876,083	4,409,427
Receivables	9	552,423	453,220	552,423	453,220
Inventories	10	279,737	156,224	279,737	156,224
Other financial assets	11	1,512,062	1,395,971	1,464,641	1,392,223
<b>TOTAL CURRENT ASSETS</b>		<b>6,356,735</b>	<b>9,430,029</b>	<b>4,172,884</b>	<b>6,411,094</b>
<b>NON-CURRENT ASSETS</b>					
Investments	12	8,372,691	4,831,011	5,272,531	4,831,011
Property, plant and equipment	13	10,745,497	10,043,089	10,745,497	10,043,089
Other financial assets	14	–	–	2	2
<b>TOTAL NON-CURRENT ASSETS</b>		<b>19,118,188</b>	<b>14,874,100</b>	<b>16,018,030</b>	<b>14,874,102</b>
<b>TOTAL ASSETS</b>		<b>25,474,923</b>	<b>24,304,129</b>	<b>20,190,914</b>	<b>21,285,196</b>
<b>CURRENT LIABILITIES</b>					
Payables	15	3,313,961	5,747,840	5,659,425	7,779,841
Provisions	16	3,272,385	2,888,802	1,383,537	1,287,431
		<b>6,586,346</b>	<b>8,636,642</b>	<b>7,042,962</b>	<b>9,067,272</b>
<b>NON-CURRENT LIABILITIES</b>					
Interest-bearing liability	17	–	400,000	–	400,000
Provisions	18	601,109	645,740	124,282	199,925
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>601,109</b>	<b>1,045,740</b>	<b>124,282</b>	<b>599,925</b>
<b>TOTAL LIABILITIES</b>		<b>7,187,455</b>	<b>9,682,382</b>	<b>7,167,244</b>	<b>9,667,197</b>
<b>NET ASSETS</b>		<b>18,287,468</b>	<b>14,621,747</b>	<b>13,023,670</b>	<b>11,617,999</b>
<b>MEMBERS' EQUITY</b>					
General funds	19	17,745,788	14,621,747	12,582,150	11,617,999
Asset revaluation reserve	20	541,680	–	441,520	–
<b>TOTAL MEMBERS' EQUITY</b>		<b>18,287,468</b>	<b>14,621,747</b>	<b>13,023,670</b>	<b>11,617,999</b>

THE STATEMENTS OF FINANCIAL POSITION ARE TO BE READ IN CONJUNCTION WITH THE NOTES TO THE FINANCIAL STATEMENTS SET OUT ON PAGES 39 TO 56.



**STATEMENTS OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2004**

	NOTES	CONSOLIDATED		THE COMPANY	
		2004 \$	2003 \$	2004 \$	2003 \$
Revenue from government funding	5	30,506,334	29,762,499	30,506,334	29,762,499
Revenue from fundraising and bequests	5	10,612,354	10,778,914	10,612,354	10,778,914
Revenue from rendering of services	5	3,725,850	3,165,633	3,725,850	3,165,633
Revenue from sale of goods	5	731,180	808,892	731,180	808,892
Revenue from investments	5	692,915	535,239	533,025	531,491
Other revenues from ordinary activities	5	3,935,037	2,826,551	3,935,037	2,826,551
Total revenue	5	50,203,670	47,877,728	50,043,780	47,873,980
Accommodation expenses		(12,182,335)	(12,221,751)	(12,182,335)	(12,221,751)
Individual and family support expenses		(10,666,656)	(8,863,259)	(10,666,656)	(8,863,259)
Employment services expenses		(4,694,697)	(4,514,613)	(4,694,697)	(4,514,613)
Community access service expenses		(4,626,565)	(4,533,481)	(4,626,565)	(4,533,481)
Fundraising expenses		(4,755,558)	(4,608,239)	(4,755,558)	(4,608,239)
Technical services expenses		(1,511,573)	(1,352,548)	(1,511,573)	(1,352,548)
Cost of goods sold		(517,976)	(617,158)	(517,976)	(617,158)
Borrowing costs		(29,717)	(34,983)	(29,717)	(34,983)
Administration expenses		(5,028,124)	(5,131,251)	(5,028,124)	(5,131,251)
Other expenses	7	–	–	(2,000,000)	(3,000,000)
Cost of sales of property, plant and equipment		(3,066,428)	(1,885,588)	(3,066,428)	(1,885,588)
Operating surplus		3,124,041	4,114,857	964,151	1,111,109
Increase/(Decrease) in asset revaluation reserve		541,680	(75,723)	441,520	(75,723)
Total changes in equity		3,665,721	4,039,134	1,405,671	1,035,386

THE STATEMENTS OF FINANCIAL PERFORMANCE ARE TO BE READ IN CONJUNCTION WITH THE NOTES TO THE FINANCIAL STATEMENTS SET OUT ON PAGES 39 TO 56.

# STATEMENTS OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2004

	NOTES	CONSOLIDATED		THE COMPANY	
		2004 \$	2003 \$	2004 \$	2003 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>					
Cash receipts in the course of operations		48,550,988	47,237,848	48,550,988	47,237,848
Cash payments in the course of operations		(47,803,794)	(42,103,429)	(49,808,820)	(45,117,225)
Net cash provided by operating activities	30(b)	747,194	5,134,419	(1,257,832)	2,120,623
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>					
Interest received and distributions from trusts		654,921	594,116	538,704	594,116
Payments for property, plant and equipment		(4,784,063)	(3,255,993)	(4,784,063)	(3,255,993)
Payments for non-current investments		(3,000,000)	273,749	–	273,749
Proceeds from sale of non-current assets		3,399,564	2,224,612	3,399,564	2,224,612
Net cash used in investing activities		(3,729,578)	(163,516)	(845,795)	(163,516)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>					
Repayment of borrowings		(400,000)	–	(400,000)	–
Borrowing costs	7	(29,717)	(34,983)	(29,717)	(34,983)
Net cash used in financing activities		(429,717)	(34,983)	(429,717)	(34,983)
Net (decrease)/increase in cash held		(3,412,101)	4,935,920	(2,533,344)	1,922,124
Cash at the beginning of the financial year		7,424,614	2,488,694	4,409,427	2,487,303
Cash at the end of the financial year	30(a)	4,012,513	7,424,614	1,876,083	4,409,427

THE STATEMENTS OF CASH FLOWS ARE TO BE READ IN CONJUNCTION WITH THE NOTES TO THE FINANCIAL STATEMENTS SET OUT ON PAGES 39 TO 56.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

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3	Segment Reporting
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NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

**1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

The significant policies which have been adopted in the preparation of this financial report are:

**(a) Basis of preparation**

The financial report is a general purpose financial report which has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views, other authoritative pronouncements of the Australian Accounting Standards Board and the Corporations Act 2001.

The financial report has been prepared on the basis of historical costs and, except where stated, does not take into account changing money values or fair values of non-current assets.

In the opinion of the Directors, having regard to the not-for-profit nature of the consolidated entity's business, the terms used in the prescribed format are not appropriate.

The words "Operating Surplus/(Deficit)" have been substituted for the terms "Net Profit/(Loss)" in the prescribed statements of financial performance.

These accounting policies have been consistently applied and, except where there is a change in accounting policy, are consistent with those of the previous year.

**(b) Principles of consolidation**

**Transactions eliminated on consolidation**

The balances, and effects of transactions, between controlled entities included in the consolidated financial statements have been eliminated.

**Controlled entities**

Outside interests in the equity and results of the entities that are controlled by the Company are shown as a separate item in the consolidated financial statements.

The financial statements of controlled entities are included from the date control commenced or up to the date control ceased.

The Cerebral Palsy Foundation Pty Ltd acts as trustee for The Cerebral Palsy Foundation.

**(c) Non-current assets**

Non-current assets are initially recorded in the balance sheet at cost. The value of in-kind donations is determined by independent valuation at the time of the donation of land and on completion of building works. This independent valuation is considered to be the deemed cost of such donated assets.

The carrying value of all non-current assets is reviewed by the Directors annually. If the carrying value exceeds the remaining service potential the asset is written down to the lower amount. The service potential is primarily related to the provision of goods and services to adults and

children with cerebral palsy and their families within New South Wales and the ACT.

Certain non current assets have been revalued. Refer note 1(g) for the revaluation policy on land and buildings and note 1(m) for the policy on investments.

**(d) Revenue recognition**

Revenues are recognised at the fair value of the consideration received net of the amount of goods and services tax.

**Government grants**

Grant revenue is matched against expenditure as it is incurred unless it relates to specific items of capital expenditure in which case it is recognised on receipt.

**Fundraising and bequests**

Donations and bequests are accounted for on a cash basis. Capitalised in-kind donations are recognised at replacement value at time of receipt.

**Rendering of services**

Revenue from rendering of services is recognised in the period in which the service is provided, having regard to the stage of completion of the contract.

**Sale of goods**

Revenue from the sale of goods is recognised (net of returns, discounts and allowances) when control passes to the customer.

**Interest income**

Interest income is recognised as it accrues.

**Asset sales**

The gross proceeds of asset sales not originally purchased for the intention of resale are included as revenue at the date an unconditional contract of sale is signed. The gain or loss on disposal is calculated as the difference between the carrying amount of the asset at the time of disposal and the net proceeds on disposal.

**Other revenue**

Other revenue is recognised at time of receipt.

**(e) Inventory**

Inventories are valued at the lower of cost and net realisable value. Cost is based on the first-in first-out principle and includes expenditure incurred in acquiring the inventories and bringing them to their present condition and location.

**(f) Acquisitions of assets**

All assets acquired including property, plant and equipment are initially recorded at their cost of acquisition at the date of acquisition, being the fair value of the consideration provided plus incidental costs directly attributable to the acquisition.

Expenditure is only recognised as an asset when

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

the entity controls future economic benefits as a result of costs incurred, it is probable that those future economic benefits will eventuate and the costs can be measured reliably.

**Subsequent additional costs**

Costs incurred on assets subsequent to initial acquisition are capitalised when it is probable that future economic benefits in excess of the originally assessed performance of the asset will flow to the consolidated entity in future years. Costs that do not meet the criteria for capitalisation are expensed as incurred.

**(g) Recoverable amount of non-current assets valued on cost basis**

The carrying amounts of non-current assets valued on the cost basis are reviewed to determine whether they are in excess of their recoverable amount at balance date. If the carrying amount of a non-current asset exceeds its recoverable amount, the asset is written down to the lower amount.

The write-down is recognised as an expense in the net surplus or deficit in the reporting period in which it occurs.

In assessing recoverable amounts of non-current assets the relevant cash flows have not been discounted to their present value, except where specifically stated.

Land and buildings are independently valued every three years. Assets are recorded at cost. Where the carrying amount exceeds valuation the excess is taken as a charge to the statement of financial performance.

**(h) Depreciation and amortisation**

**Useful lives**

Items of property, plant and equipment, including buildings, leasehold improvements and motor vehicles, but excluding freehold land, are depreciated/amortised over their estimated useful lives using the straight line method. Assets are depreciated/amortised from the date of acquisition.

In respect of assets under construction depreciation/amortisation commences from the date the asset is ready for use.

Depreciation/amortisation rates used for each class of asset, for the current and previous years, are as follows:

	2004	2003
<b>Property, plant and equipment</b>		
Buildings	4%	4%
Crown Land Improvements	4%	4%
Plant and equipment	15-25%	15-25%
Motor Vehicles	15-20%	15-20%
Depreciation/amortisation rates and methods are reviewed annually for appropriateness.		

**(i) Leased assets**

Leases under which the company or its controlled entities assume substantially all the risks and benefits of ownership are classified as finance leases. Other leases are classified as operating leases.

Payments made under operating leases are charged against profits on a straight line basis over the lease term except where an alternative basis is more representative of the pattern of benefits to be derived from the leased property.

**(j) Employee entitlements**

**Wages, salaries and annual leave**

Liabilities for employee benefits for wages, salaries and annual leave expected to be settled within 12 months of the year-end represent present obligations resulting from employees' services provided to reporting date, calculated at undiscounted amounts based on remuneration wage and salary rates that the consolidated entity expects to pay as at reporting date including related on-costs.

**Long service leave**

The provision for employee benefits to long service leave represents the present value of estimated future cash outflows to be made resulting from employees' services provided to reporting date.

The provision is calculated using expected future increases in wages and salary rates including related on-costs and expected settlement dates based on turnover history.

**(k) Receivables**

Trade debtors to be settled within 30 days are carried at amounts due. The collectability of debts is assessed at balance date.

A provision is made for any doubtful debts based on a review of all outstanding amounts at year end. Bad debts are written off during the period in which they are identified.

**(l) Payables**

Liabilities are recognised for amounts to be paid in the future for goods or services received.

Trade creditors are normally settled within normal trading terms.

**(m) Non-current investments**

Non-current investments are shown at fair value, being quoted market prices at reporting date.

Where the market value is higher than the cost of the investment the difference is recorded in the Asset Revaluation Reserve. Any subsequent decrease in the market valuation of the non-current investment is applied to the Asset Revaluation Reserve to the extent that it reverses the original increment.

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

Additional decrements are taken to the statement of financial performance.

(n) **Volunteer workers**

No monetary value has been attributed to the valuable services provided by the many volunteer workers.

(o) **Government capital subsidies/Donations for specific capital expenditure**

All government grants of a capital nature are taken up in the statement of financial performance when the consolidated entity gains control of the contribution.

(p) **Goods and services tax**

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST) except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense.

Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the statement of financial position.

Cash flows are included in the statement of cash flows on a gross basis. The GST component of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

(q) **Borrowing costs**

Borrowing costs represent interest relating to interest-bearing liabilities and bank overdraft. Borrowing costs are expensed as incurred.

(r) **Interest-bearing liability**

Loans are recognised at their principal amount. Interest is expensed at the contracted rate and paid in accordance with the loan agreement.

2. **CHANGE IN ACCOUNTING POLICY**

There have been no changes in accounting policies during the period.

3. **SEGMENT REPORTING**

Segment results, assets and liabilities include items directly attributable to a segment as well as those that can be allocated on a reasonable basis. Unallocated items mainly comprise income-earning assets and revenue, interest bearing loans, borrowings and expenses, and corporate assets and expenses.

Segment capital expenditure is the total cost incurred during the period to acquire segment assets.



## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

## 3. SEGMENT REPORTING (continued)

**Business Segments**

The entity comprises the following business segments, based on the entity's management reporting system. Client operations have similar elements of risk and return. These include accommodation, community access, therapy, employment and technology services.

Fundraising comprises appeals conducted during the financial year including mail appeals, telephone appeals, lotteries, money box collections, and various other fundraising projects and receiving of indirectly solicited donations and bequests.

	CLIENT OPERATIONS 2004	FUNDRAISING 2004	CONSOLIDATED 2004
Primary reporting Business segments	\$	\$	\$
<b>Revenue</b>			
Segment revenue	30,932,764	10,612,354	41,545,118
Other unallocated revenue			8,658,552
<b>Total Revenue</b>			50,203,670
<b>Result</b>			
Segment result	(3,527,075)	5,856,796	2,329,721
Unallocated			794,320
<b>Operating surplus</b>			3,124,041
Depreciation and amortisation	750,737	57,243	807,980
Unallocated			207,247
<b>Total depreciation and amortisation</b>			1,015,227
<b>Assets</b>			
Segment assets	24,617,321	229,091	24,846,412
Unallocated corporate assets			628,511
<b>Consolidated total assets</b>			25,474,923
<b>Liabilities</b>			
Segment liabilities	5,705,061	56,605	5,761,666
Unallocated corporate liabilities			1,425,789
<b>Consolidated total liabilities</b>			7,187,455
Acquisitions of non-current assets	4,562,574	221,489	4,784,063
	CLIENT OPERATIONS 2003	FUNDRAISING 2003	CONSOLIDATED 2003
Primary reporting Business segments	\$	\$	\$
<b>Revenue</b>			
Segment revenue	30,386,572	10,778,914	41,165,486
Other unallocated revenue			6,712,242
<b>Total Revenue</b>			47,877,728
<b>Result</b>			
Segment result	(1,891,460)	6,170,675	4,279,215
Unallocated			(164,358)
<b>Operating surplus/(deficit)</b>			4,114,857
Depreciation and amortisation	634,308	54,067	688,375
Unallocated			211,340
<b>Total depreciation and amortisation</b>			899,715
<b>Assets</b>			
Segment assets	23,329,023	268,031	23,597,054
Unallocated corporate assets			707,075
<b>Consolidated total assets</b>			24,304,129
<b>Liabilities</b>			
Segment liabilities	8,151,186	71,337	8,222,523
Unallocated corporate liabilities			1,459,859
<b>Consolidated total liabilities</b>			9,682,382
Acquisitions of non-current assets	3,061,072	194,921	3,255,993

**Secondary reporting****Geographical segments**

The Spastic Centre operates predominantly in NSW. Operations in the ACT do not meet the definition of a reportable segment under *AASB 1005 Segment Reporting*.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

	CONSOLIDATED		THE COMPANY	
	2004 \$	2003 \$	2004 \$	2003 \$
<b>4. INCOME TAX</b>				
No income tax is payable by the consolidated entity as Section 50-5 of the Income Tax Assessment Act 1997 exempts recognised Charitable Institutions from Income Tax.				
<b>5. REVENUE</b>				
Revenue from operating activities				
Government grants and subsidies	30,506,334	29,762,499	30,506,334	29,762,499
Fundraising and bequests	10,612,354	10,778,914	10,612,354	10,778,914
Rendering of Services	3,725,850	3,165,633	3,725,850	3,165,633
Sale of goods	731,180	808,892	731,180	808,892
Interest received or receivable and distributions from trusts	692,915	535,239	533,025	531,491
Total revenue from operating activities	46,268,633	45,051,177	46,108,743	45,047,429
Other revenue				
Rental Income	535,474	601,939	535,474	601,939
Gross proceeds from sale of non-current assets	3,399,563	2,224,612	3,399,563	2,224,612
Total other revenue	3,935,037	2,826,551	3,935,037	2,826,551
<b>TOTAL REVENUE</b>	<b>50,203,670</b>	<b>47,877,728</b>	<b>50,043,780</b>	<b>47,873,980</b>
The following Government support is included under Government grants and subsidies:				
Commonwealth Government				
Department of Family and Community Services	4,435,004	4,159,903	4,435,004	4,159,903
NSW Government				
Department of Ageing, Disability and Home Care	25,300,320	24,858,292	25,300,320	24,858,292
Health Department	462,951	452,701	462,951	452,701
Department of Education and Training	308,059	291,603	308,059	291,603
	26,071,330	25,602,596	26,071,330	25,602,596
Total Government Support	30,506,334	29,762,499	30,506,334	29,762,499
<b>6. REMUNERATION OF AUDITORS</b>				
Audit services:				
Auditors of the Company - KPMG Australia				
Audit and review of the financial report	44,500	42,000	44,500	42,000
Other regulatory services	16,400	23,150	16,400	23,150
	60,900	65,150	60,900	65,150
Other services – KPMG Information Technology				
Disaster Avoidance/Recovery Plan	3,775	14,300	3,775	14,300
	64,675	79,450	64,675	79,450

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

	CONSOLIDATED		THE COMPANY	
	2004 \$	2003 \$	2004 \$	2003 \$
<b>7. SURPLUS FROM ORDINARY ACTIVITIES</b>				
Surplus from ordinary activities has been arrived at after charging/(crediting) the following items:				
Amortisation and depreciation of:				
Property, plant and equipment	1,015,227	899,715	1,015,227	899,715
Bad and doubtful debts	7,282	3,081	7,282	3,081
Net expense from movements in provision for:				
Employee benefits	2,318,642	2,368,252	675,936	676,078
Doubtful debts	1,397	856	1,397	856
Rental expense on operating leases	1,565,286	1,808,729	1,565,286	1,808,729
Borrowing costs	29,717	34,983	29,717	34,983
Profit on sale of property, plant and equipment	(333,136)	(339,024)	(333,136)	(339,024)
Writedown of investments	–	250,715	–	250,715
Donation to The Cerebral Palsy Foundation	–	–	2,000,000	3,000,000
During the year The Spastic Centre made a payment to The Cerebral Palsy Foundation of \$2,000,000 (2003:\$3,000,000).				
The Cerebral Palsy Foundation is wholly controlled by The Spastic Centre of New South Wales, and acts as a fundraising vehicle to support the activities of The Centre.				
<b>CURRENT ASSETS</b>				
<b>8. CASH ASSETS</b>				
Cash	655,967	774,614	576,083	759,427
Bank short-term deposits at call and paying interest at a weighted average interest rate of 4.78% (2003: 4.45%)	3,356,546	6,650,000	1,300,000	3,650,000
	4,012,513	7,424,614	1,876,083	4,409,427
<b>9. RECEIVABLES</b>				
Trade debtors	593,180	492,581	593,180	492,581
Doubtful debts	(40,757)	(39,361)	(40,757)	(39,361)
	552,423	453,220	552,423	453,220
<b>10. INVENTORIES</b>				
Non-manufacturing stores	279,737	156,224	279,737	156,224
<b>11. OTHER FINANCIAL ASSETS</b>				
Other debtors and prepayments	1,361,494	1,283,397	1,361,494	1,283,397
Accrued interest receivable	150,568	112,574	103,147	108,826
	1,512,062	1,395,971	1,464,641	1,392,223



## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

	CONSOLIDATED		THE COMPANY	
	2004 \$	2003 \$	2004 \$	2003 \$
<b>NON-CURRENT ASSETS</b>				
<b>12. INVESTMENTS</b>				
BT Wholesale Conservative Outlook Fund	1,563,141	1,395,935	1,563,141	1,395,935
ING Wholesale Capital Stable Trust	1,450,990	1,344,403	1,450,990	1,344,403
Credit Suisse Capital Stable Fund	1,527,164	736,030	1,527,164	736,030
Credit Suisse Asset Capital Growth Fund	–	667,448	–	667,448
Zurich Investments Capital Stable Blended	731,236	687,195	731,236	687,195
Perpetual Wholesale Funds	451,050	–	–	–
Dimensional Australia Limited	1,495,391	–	–	–
Vanguard Investments	1,153,719	–	–	–
	8,372,691	4,831,011	5,272,531	4,831,011
Investments are carried at market value as determined and confirmed by the above financial institutions as at 30 June.				
<b>13. PROPERTY, PLANT AND EQUIPMENT</b>				
Freehold land – at cost	2,759,893	2,546,493	2,759,893	2,546,493
	2,759,893	2,546,493	2,759,893	2,546,493
Buildings – at cost	5,275,916	4,736,144	5,275,916	4,736,144
Accumulated depreciation	(1,466,360)	(1,276,914)	(1,466,360)	(1,276,914)
	3,809,556	3,459,230	3,809,556	3,459,230
Improvements to Crown land – at cost	3,165,182	3,165,182	3,165,182	3,165,182
Accumulated amortisation	(2,152,324)	(2,025,716)	(2,152,324)	(2,025,716)
	1,012,858	1,139,466	1,012,858	1,139,466
Plant and equipment – at cost	1,004,510	1,079,801	1,004,510	1,079,801
Accumulated depreciation	(909,731)	(1,015,722)	(909,731)	(1,015,722)
	94,779	64,079	94,779	64,079
Motor vehicles – at cost	3,541,697	3,220,806	3,541,697	3,220,806
Accumulated depreciation	(473,286)	(386,985)	(473,286)	(386,985)
	3,068,411	2,833,821	3,068,411	2,833,821
<b>TOTAL WRITTEN DOWN VALUE</b>	10,745,497	10,043,089	10,745,497	10,043,089
<b>Reconciliations</b>				
Reconciliations of the carrying amounts for each class of property, plant and equipment are set out below:				
<b>Freehold land</b>				
Carrying amount at beginning of year	2,546,493	2,546,493	2,546,493	2,546,493
Additions	213,400	–	213,400	–
Carrying amount at end of year	2,759,893	2,546,493	2,759,893	2,546,493
<b>Buildings</b>				
Carrying amount at beginning of year	3,459,230	3,648,675	3,459,230	3,648,675
Additions	539,772	–	539,772	–
Depreciation	(189,446)	(189,445)	(189,446)	(189,445)
Carrying amount at end of year	3,809,556	3,459,230	3,809,556	3,459,230

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

	CONSOLIDATED		THE COMPANY	
	2004 \$	2003 \$	2004 \$	2003 \$
<b>13. PROPERTY, PLANT AND EQUIPMENT</b> (continued)				
<b>Improvements to Crown land</b>				
Carrying amount at beginning of year	1,139,466	1,266,073	1,139,466	1,266,073
Amortisation	(126,608)	(126,607)	(126,608)	(126,607)
Carrying amount at end of year	1,012,858	1,139,466	1,012,858	1,139,466
<b>Plant and equipment</b>				
Carrying amount at beginning of year	64,079	66,229	64,079	66,229
Additions	56,244	36,228	56,244	36,228
Depreciation	(25,544)	(38,378)	(25,544)	(38,378)
Carrying amount at end of year	94,779	64,079	94,779	64,079
<b>Motor vehicles</b>				
Carrying amount at beginning of year	2,833,821	2,044,927	2,833,821	2,044,927
Additions	3,974,647	3,219,765	3,974,647	3,219,765
Disposals	(3,066,428)	(1,885,587)	(3,066,428)	(1,885,587)
Depreciation	(673,629)	(545,284)	(673,629)	(545,284)
Carrying amount at end of year	3,068,411	2,833,821	3,068,411	2,833,821

Independent valuations in 2004, 2003 and 2002 of land and buildings were carried out by G. J. Walters, FVLE of Fitzwalter & Associates Pty Ltd on the basis of current and future usage.

The following table lists all land and buildings owned by the consolidated entity and the date of the most recent valuation. As land and buildings are recorded at cost the valuations have not been brought to account.

	Carrying Amount 30 June 2004	Market Value	Date of Valuation
<u>Freehold Land</u>			
Wagga	115,000	115,000	2004
Nowra	98,400	98,400	2004
Sefton	260,000	320,000	2004
Brookvale	515,500	860,000	2004
St Ives 6 Stanley Street	924,993	1,900,000	2004
Newcastle	26,000	1,375,000	2003
Dee Why	175,000	500,000	2003
Prairiewood	525,000	625,000	2002
Wallsend - 9 Iranda Grove	60,000	100,000	2002
Wallsend - 11 Iranda Grove	60,000	100,000	2002
	<u>2,759,893</u>		

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

## 13. PROPERTY, PLANT AND EQUIPMENT (continued)

	Written Down Value 30 June 2004	Market Value	Date of Valuation
<u>Buildings</u>			
Wagga	220,000	220,000	2004
Nowra	319,772	319,772	2004
Sefton	177,822	180,000	2004
Brookvale	386,330	600,000	2004
Chester Hill	160,000	490,000	2004
St Ives 6 Stanley Street	64,818	100,000	2004
Newcastle	198,603	650,000	2003
Dee Why	94,800	250,000	2003
St Ives 349 Mona Vale Road	180,000	350,000	2003
VB Lifestyles	294,716	634,000	2003
Prairiewood	1,372,307	2,750,000	2002
Wallsend - 9 Iranda Grove	170,194	255,000	2002
Wallsend - 11 Iranda Grove	170,194	255,000	2002
	<u>3,809,556</u>		
<u>Improvements to Crown Land</u>			
Improvements to Crown land	<u>1,012,858</u>	3,455,000	2003

Improvements to Crown land are buildings at Allambie which include McLeod House, Venee Burges House, cottages, Hydrotherapy Pool, workshop and garage and renovations at WC Allen.

The State and Commonwealth Governments have interests in particular properties held by the consolidated entity for which they have made grants to assist acquisition. It is not their present intention to seek a refund of their interest in those assets in the event of a sale provided the funds are utilised in a way approved by them. It is the Directors' intention that such funds be utilised in a way approved by the State or Commonwealth Government.

	CONSOLIDATED		THE COMPANY	
	2004 \$	2003 \$	2004 \$	2003 \$
<b>14. OTHER FINANCIAL ASSETS</b>				
Investments in controlled entities	—	—	2	2
<b>CURRENT LIABILITIES</b>				
<b>15. PAYABLES</b>				
Trade creditors	2,194,640	2,344,467	2,194,640	2,344,467
Government funding received in advance	18,215	548,663	18,215	548,663
Other creditors and accruals	1,101,106	2,854,710	3,446,570	4,886,711
	<u>3,313,961</u>	<u>5,747,840</u>	<u>5,659,425</u>	<u>7,779,841</u>
<b>16. PROVISIONS</b>				
Employee benefits	3,272,385	2,888,802	1,383,537	1,287,431



## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

	CONSOLIDATED		THE COMPANY	
	2004 \$	2003 \$	2004 \$	2003 \$
<b>NON-CURRENT LIABILITIES</b>				
<b>17. INTEREST-BEARING LIABILITY</b>				
St Ives Masonic Temple Pty Ltd loan	–	400,000	–	400,000
The loan outstanding as at 30 June 2003 was repaid during the year.				
<b>Financing arrangements</b>				
The consolidated entity has access to the following lines of credit:				
Total facilities available:				
Bank overdraft	500,000	500,000	500,000	500,000
Other loans	–	400,000	–	400,000
	500,000	900,000	500,000	900,000
Facilities utilised at balance date				
Bank overdraft	–	–	–	–
Other loans	–	400,000	–	400,000
	–	400,000	–	400,000
Facilities not utilised at balance date				
Bank overdraft	500,000	500,000	500,000	500,000
Other loans	–	–	–	–
	500,000	500,000	500,000	500,000
The bank overdraft facility is secured by a floating charge over the assets of the consolidated entity.				
The weighted average interest rate for the overdraft as at 30 June 2004 is 8.95% (2003:8.7%).				
<b>18. PROVISIONS</b>				
Employee benefits	601,109	645,740	124,282	199,925
<b>19. GENERAL FUNDS</b>				
General funds at beginning of year	14,621,747	10,506,890	11,617,999	10,506,890
Operating surplus for the year	3,124,041	4,114,857	964,151	1,111,109
General funds at end of year	17,745,788	14,621,747	12,582,150	11,617,999

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

	CONSOLIDATED		THE COMPANY	
	2004 \$	2003 \$	2004 \$	2003 \$
<b>20. ASSET REVALUATION RESERVE</b>				
Revaluation of non-current investments	541,680	–	441,520	–
Movements during the year				
Balance at beginning of year	–	75,723	–	75,723
Revaluation increment/(decrement) on non-current investments	541,680	(75,723)	441,520	(75,723)
	541,680	–	441,520	–
Non-current investments have been revalued to current market value at 30 June 2004. (Refer note 12).				
<b>21. CAPITAL AND LEASING COMMITMENTS</b>				
<b>Non-cancellable operating lease expense commitments</b>				
Future operating lease commitments not provided for in the financial statements and payable:				
- not later than one year	1,461,762	1,278,323	1,461,762	1,278,323
- later than one year but not later than five years	1,833,160	1,841,616	1,833,160	1,841,616
- later than five years	–	278,747	–	278,747
	3,294,922	3,398,686	3,294,922	3,398,686
<b>22. CONTINGENT LIABILITIES</b>				
The details and estimated maximum amounts of contingent liabilities, classified according to the party from whom the contingent liability arises, are set out below. The Directors are not aware of any circumstance or information which would lead them to believe that these liabilities will crystallise and consequently no provisions are included in the financial statements in respect of these matters.				
Autopay Facility	1,055,877	1,055,877	1,055,877	1,055,877
Fairfield City Council	–	31,330	–	31,330
PR & GA Donnelley	–	11,250	–	11,250
L & P Casazza	–	15,700	–	15,700
G&C Wiseman	–	3,250	–	3,250
Australian Postal Corporation	40,000	–	40,000	–
Jode Pty Ltd ATF Wetherill Park Unit Trust	32,122	–	32,122	–
	1,127,999	1,117,407	1,127,999	1,117,407

The consolidated entity's bank guarantee facility has a maximum limit of \$1,150,000 (2003: \$1,150,000) of which \$1,127,999 (2003: \$1,117,407) has been utilised.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

	CONSOLIDATED		THE COMPANY	
	2004 \$	2003 \$	2004 \$	2003 \$
<b>23. EMPLOYEE ENTITLEMENTS</b>				
Aggregate liability for employee entitlements, including on-costs				
Current	3,272,385	2,888,802	1,383,537	1,287,431
Non-current	601,109	645,740	124,282	199,925
	<b>3,873,494</b>	<b>3,534,542</b>	<b>1,507,819</b>	<b>1,487,356</b>
Assumed rate of increase in wage and salary rates	4%	4%	4%	4%
<b>Number of employees</b>				
Number of employees at year end	857	879	342	335

**SUPERANNUATION COMMITMENTS**

The Company and certain controlled entities contribute to three defined contribution employee superannuation plans. In the case of the AMP Custom Leader, HESTA and Colonial Select Plans, the Company and its controlled entities have a legally enforceable obligation to contribute to the plans.

**24. RELATED PARTY DISCLOSURES****Directors**

The names of each person holding the position of director of The Spastic Centre of New South Wales during the financial year are Mr C. Beckett, Dr N. Best, Mr M. B. Bryant, Ms J. Kapp, Professor B. Miller, Mr J. Morgan, Ms M. Noort, Mrs M. A. Thornton AM, Ms R. Way, Mr P. Whitfield and Mr B. Williamson.

**Directors' Income**

The number of Directors whose income from the Company or any related entity falls within the following bands:

	CONSOLIDATED		THE COMPANY	
	2004	2003	2004	2003
\$0	9	9	9	9
\$10,000-\$19,999	1	1	1	1
Total income paid or payable, or otherwise made available, to all directors of the Company and its controlled entities from the Company or any related party.	<b>15,684</b>	<b>15,509</b>	<b>15,684</b>	<b>15,509</b>

**Non-director related parties**

The only class of non-director related parties are:

Wholly-owned controlled entities-See Note 27

**Transactions**

All transactions with non-director related parties are on normal terms and conditions. The wholly-owned controlled entities charge a management fee to the Company for salaries and wages incurred and paid as part of their normal operations.

**Balances with entities within the wholly-owned group.**

The aggregate amounts payable to wholly-owned controlled entities by the Company at balance date are:

	THE COMPANY	
	2004 \$	2003 \$
Other Payable	2,315,354	2,494,090

**Ultimate parent entity**

The immediate parent entity and ultimate parent entity of the consolidated group is The Spastic Centre of New South Wales, a company incorporated in New South Wales.



## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

## 25. MEMBERS' GUARANTEE

As a Company limited by guarantee in accordance with the Company's Memorandum and Articles of Association each member of the Company has a maximum liability of \$20 in the event of the Company being unable to meet its obligations as and when they fall due. As at 30 June 2004 there were 630 members (2003 : 619).

## 26. COMPANY NAME

The Spastic Centre of New South Wales is incorporated and domiciled in Australia and is a Company limited by guarantee. It is exempted under Section 150 (1) of the Corporations Act 2001 from using the word "Limited" in its name.

## 27. CONTROLLED ENTITIES

## Particulars in relation to controlled entities

Name	CONSOLIDATED INTEREST HELD	
	2004 %	2003 %
<b>Parent entity</b>		
The Spastic Centre of New South Wales		
<b>Controlled entities subject to Cross Guarantee</b>		
The Spastic Centre of New South Wales-Accommodation South	100	100
The Spastic Centre of New South Wales-Accommodation North	100	100
The Spastic Centre of New South Wales-Accommodation Hunter	100	100
The Spastic Centre of New South Wales-Therapy Services	100	100
The Spastic Centre of New South Wales-Community Access Service	100	100
The Spastic Centre of New South Wales-Venee Burges House	100	100
<b>Controlled entities not subject to Cross Guarantee</b>		
The Cerebral Palsy Foundation Pty Ltd	100	100
The Cerebral Palsy Foundation Pty Ltd acts as trustee for The Cerebral Palsy Foundation.		
The directors of The Cerebral Palsy Foundation Pty Ltd during the year were Mrs M. A. Thornton AM and Mr M. B. Bryant.		
Refer Note 33 for details of Deed of Cross Guarantee		

## 28. ECONOMIC DEPENDENCY

The consolidated entity receives a significant portion of its operating revenue in the form of grants and tax concessions/exemptions from the Commonwealth and State Governments.

## 29. ADDITIONAL FINANCIAL INSTRUMENTS DISCLOSURE

The consolidated entity is exposed to changes in interest rates and credit risks from its activities.

The material financial instruments to which the consolidated entity has exposure are:

- i) cash assets;
- ii) trade debtors;
- iii) non current investments.

**Interest rate risk**

During the year cash assets were deposited with recognised financial institutions. The weighted average interest receivable for the year was 4.78% (2003: 4.45%).

**Credit risk**

Credit risk represents the loss that would be recognised if counterparties failed to perform as contracted.

The credit risk on trade debtors which has been recognised in the statements of financial position, is the carrying amount, net of any provision for doubtful debts.

Non-current investments include term deposits with recognised financial institutions and funds under external management by reputable organisations.

**Net fair values of financial assets and liabilities**

The balances of financial assets and liabilities have been stated at their net fair value.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

## 30. NOTES TO THE STATEMENTS OF CASH FLOWS

## (a) Reconciliation of Cash

For the purposes of the Statements of Cash Flows, cash includes cash on hand and at bank and short-term deposits at call, net of outstanding bank overdrafts. Cash does not include investments in Unit Trusts. Cash at the end of the financial year as shown in the Statements of Cash Flows is reconciled to the related items in the Statements of Financial Position as follows:

	NOTES	CONSOLIDATED		THE COMPANY	
		2004 \$	2003 \$	2004 \$	2003 \$
Cash assets	8	4,012,513	7,424,614	1,876,083	4,409,427
Cash at the end of the financial year		4,012,513	7,424,614	1,876,083	4,409,427
<b>(b) Reconciliation of Operating surplus from ordinary activities to net cash provided by/(used in) operating activities:</b>					
Operating surplus		3,124,041	4,114,857	964,151	1,111,109
Add/(Less) items classified as investing/financing activities:					
Profit on sale of non-current assets	7	(333,136)	(339,024)	(333,136)	(339,024)
Interest received and distributions from trusts	5	(692,915)	(535,239)	(533,025)	(531,491)
Interest paid	7	29,717	34,983	29,717	34,983
Add non-cash items:					
Amortisation and depreciation	7	1,015,227	899,715	1,015,227	899,715
Change in assets and liabilities:					
(Increase)/Decrease in trade debtors	9	(99,203)	20,254	(99,203)	20,254
(Increase)/Decrease in inventories	10	(123,513)	3,558	(123,513)	3,558
(Increase)/Decrease in other financial assets	11	(78,097)	(1,103,861)	(78,097)	(1,103,861)
Increase/(Decrease) in payables	15	(149,827)	1,393,369	(149,827)	1,393,369
Increase/(Decrease) in government funding received in advance	15	(530,448)	108,140	(530,448)	108,140
Increase/(Decrease) in other creditors and accruals	15	(1,753,604)	62,085	(1,440,141)	346,219
Increase/(Decrease) in employee provisions	16,18	338,952	475,582	20,463	177,652
Net cash provided by Operating activities		747,194	5,134,419	(1,257,832)	2,120,623

## 31. FUNDRAISING APPEALS CONDUCTED DURING THE FINANCIAL YEAR

Fundraising appeals conducted during the financial year included mail appeals, telephone appeals, lotteries, money box collections, and various other fundraising projects and receiving of indirectly solicited donations and bequests.

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

	CONSOLIDATED		THE COMPANY	
	2004 \$	2003 \$	2004 \$	2003 \$
<b>32. RESULTS OF FUNDRAISING APPEALS</b>				
a) Gross proceeds from fundraising appeals	10,612,354	10,778,914	10,612,354	10,778,914
Less: Direct costs of fundraising appeals	4,755,558	4,608,239	4,755,558	4,608,239
Net surplus obtained from fundraising appeals	5,856,796	6,170,675	5,856,796	6,170,675
b) Application of net surplus obtained from fundraising appeals				
Distributions (expenditure on direct services)	37,295,947	34,023,381	39,295,947	37,023,381
Administration expenses	5,028,124	5,131,251	5,028,124	5,131,251
	42,324,071	39,154,632	44,324,071	42,154,632
c) The difference of \$36,467,275 between the \$5,856,796 surplus available from fundraising appeals conducted and total expenditure of \$42,324,071 was provided from the following sources.				
Government grants and subsidies	30,506,334	29,762,499	30,506,334	29,762,499
Rendering of Services	3,725,850	3,165,633	3,725,850	3,165,633
Sale of goods	731,180	55,825	731,180	808,892
Interest received or receivable	692,915	–	533,025	531,491
Rental Income	535,474	–	535,474	601,939
Other	275,522	–	2,435,412	1,113,503
	36,467,275	32,983,957	38,467,275	35,983,957
	2004 \$	2004 %	2003 \$	2003 %
Total cost of fundraising/ gross income from fundraising	4,755,558 /		4,608,239 /	
Net surplus from fundraising/ gross income from fundraising	10,612,354 /	45	10,778,914 /	43
Total cost of services/ total expenditure	5,856,796 /		6,170,675 /	
Total cost of services/ total income received	10,612,354 /	55	10,778,914 /	57
	37,295,947 /		34,023,381 /	
	42,324,071 /	88	39,154,632 /	87
	37,295,947 /		34,023,381 /	
	45,448,112 /	82	43,269,489 /	79

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

**33. DEED OF CROSS GUARANTEE**

Pursuant to ASIC Class Order 98/1418 (as amended) dated 13 August 1998 the wholly-owned subsidiaries listed below are relieved from the Corporations Act 2001 requirements for preparation, audit, and lodgement of financial reports.

It is a condition of the Class Order that the company and each of the subsidiaries enter into a Deed Of Cross Guarantee. The effect of the Deed is that the Company guarantees to each creditor payment in full of any debt in the event of winding up any of the subsidiaries under certain provisions of the Corporations Act 2001. If a winding up occurs under other provisions of the Act, the Company will only be liable in the event that after six months any creditor has not been paid in full. The subsidiaries have also been given similar guarantees in the event that the Company is wound up.

**The subsidiaries subject to the Deed are:**

The Spastic Centre of New South Wales – Accommodation South

The Spastic Centre of New South Wales – Accommodation North

The Spastic Centre of New South Wales – Accommodation Hunter

The Spastic Centre of New South Wales – Therapy Services

The Spastic Centre of New South Wales – Community Access Service

The Spastic Centre of New South Wales – Venee Burges House

The consolidated statement of financial performance and consolidated statement of financial position, comprising the Company and subsidiaries that are party to the Deed, after eliminating all transactions between parties to the Deed of Cross Guarantee, at 30 June 2004 are set out below.

	2004 \$	2003 \$
(i) Statement of financial performance		
Operating surplus	964,151	1,111,109
Asset revaluation reserve	441,520	–
General funds at beginning of year	11,617,999	10,506,890
General funds at end of year	13,023,670	11,617,999
(ii) Statement of financial position		
CURRENT ASSETS		
Cash	1,896,296	4,424,614
Receivables	552,423	453,220
Inventories	279,737	156,224
Other	1,464,641	1,392,223
TOTAL CURRENT ASSETS	4,193,097	6,426,281
NON-CURRENT ASSETS		
Investments	5,272,531	4,831,011
Property, plant and equipment	10,745,497	10,043,089
TOTAL NON-CURRENT ASSETS	16,018,028	14,874,100
TOTAL ASSETS	20,211,125	21,300,381
CURRENT LIABILITIES		
Payables	3,313,961	5,747,840
Provisions	3,272,385	2,888,802
TOTAL CURRENT LIABILITIES	6,586,346	8,636,642
NON-CURRENT LIABILITIES		
Interest bearing liability	–	400,000
Provisions	601,109	645,740
TOTAL NON-CURRENT LIABILITIES	601,109	1,045,740
TOTAL LIABILITIES	7,187,455	9,682,382
NET ASSETS	13,023,670	11,617,999
MEMBERS' EQUITY		
General funds	12,582,150	11,617,999
Asset revaluation reserve	441,520	–
TOTAL MEMBERS' EQUITY	13,023,670	11,617,999



NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2004

34. EVENTS SUBSEQUENT TO BALANCE DATE

The company will be required to prepare financial statements using Australian Standards that comply with International Financial Reporting Standards and their related pronouncements (IFRS) when the company reports in 2006.

This financial report has been prepared in accordance with Australian accounting standards and other financial reporting requirements (Australian GAAP). The differences between Australian GAAP and IFRS identified to date as potentially having a significant effect on the company's financial performance and financial position are summarised below. The summary should not be taken as an exhaustive list of all the differences between Australian GAAP and IFRS. No attempt has been made to identify all disclosures, presentation or classification differences that would affect the manner in which transactions or events are presented.

The company has not quantified the effects of differences discussed below. Accordingly, there can be no assurances that the financial performance and financial position as disclosed in this financial report would not be significantly different if determined in accordance with IFRS.

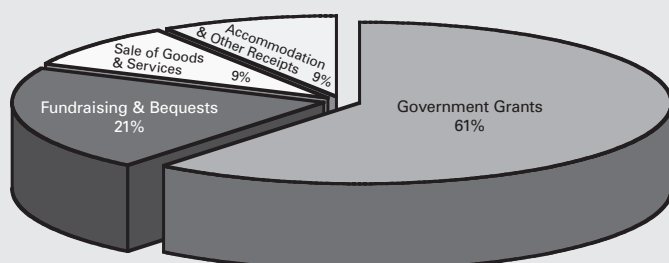
The company has allocated internal resources to isolate key areas that will be impacted by the transition to IFRS. Priority has been given to considering the preparation of an opening balance sheet in accordance with AASB equivalents to IFRS in the future and is required when the company prepares its first fully IFRS compliant financial report for the year ended 30 June 2006. Set out below are the key areas where accounting policies will change and may have an impact on the financial report of the company.

(a) financial instruments must be recognised in the statement of financial position and most financial assets must be carried at fair value. Assets such as trade debtors fall within the definition of financial instruments. At the date of this financial report, IFRS are not expected to have a material difference on the valuation of the financial instruments in this report.

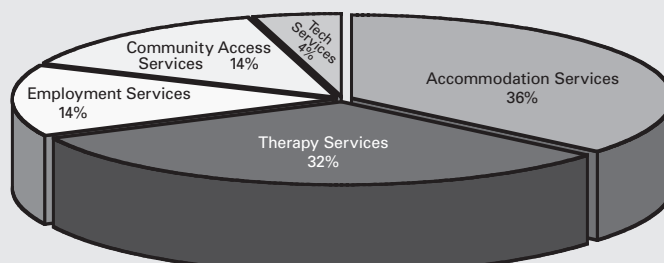
(b) changes in accounting policies will be recognised by restating comparatives rather than making current year adjustments with note disclosure of prior year effects.

IFRS requires that entities complying with IFRS for the first time also restate their comparative financial statements using all IFRS except for IAS 32 Financial Instruments: Disclosure and Presentation, IAS 39 Financial Instruments; Recognition and Measurement, and IFRS 4 Insurance Contracts. This means that the Company's opening IFRS balance sheet will be a restated comparative balance sheet dated 1 July 2004. Most adjustments required on transition to IFRS will be made, retrospectively, against general funds on 1 July 2004; however transitional adjustments relating to those standards where comparatives are not required will only be made at 1 July 2005.

OPERATING REVENUE  
2003/2004



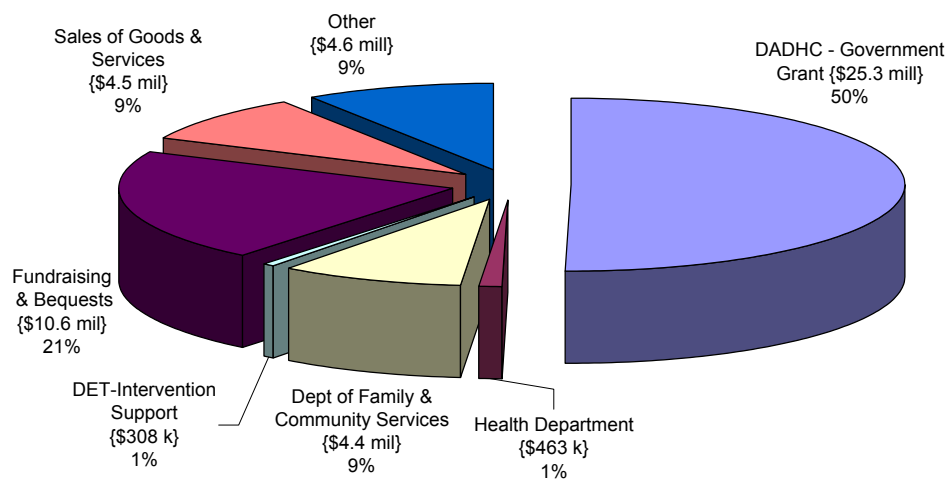
OPERATING EXPENDITURE  
2003/2004



**THE SPASTIC CENTRE OF NSW AND ITS SUBSIDIARIES**

**Revenue 2003-2004**

<u><b>INCOME</b></u>		<u><b>\$</b></u>	<u><b>\$</b></u>
<u><b>Grants</b></u>	DADHC - Government Grant	25,300,320	
	Health Department	462,961	
	Dept of Family & Community	4,435,004	
	DEET-Intervention Support	308,059	30,506,344
<u><b>Fundraising</b></u>	Fundraising & Bequests	10,612,354	10,612,354
<u><b>Other</b></u>	Sales of Goods & Services	4,457,030	
	Other	4,627,952	9,084,982
			<u>50,203,680</u>



**Operating Expenditure**

Accommodation Services	12182	36%
Therapy Services	10667	32%
Employment Services	4695	14%
Community Access Servi	4627	14%
Technology Services	1511	4%
	<u>33682</u>	100%

